

## 2009-10 Registration Questions and Answers

- **In the past, registration packets have been mailed home. Will I receive the forms and information this year?**

Registration packets will not be mailed home this year. All information and forms are available online. However, you may still pick up a hardcopy packet from the BHS office. For more information call Nancy at 720-561-5747.
- **How do I access the online process and forms?**

Go to the Boulder High website: <http://schools.bvsd.org/boulderhigh/default.aspx> and from the home page select "Registration Forms" in the Special Announcements near the top of the page.
- **What if I don't have access to a computer or printer?**

You can use a computer and printer in the BHS library after August 1, or pick up a hardcopy packet from the BHS office.
- **If I only complete a portion of the process, can I complete the process at a later time?**

The process can be continued only if the current web session remains open. Once the web session is closed, the process must be restarted from the beginning and data will have to be entered again. Data is not saved and only used for printing.
- **After I have printed the forms, how do I make updates or changes?**

Updates and changes can be made by manually redlining the printed form or the entire process can be started over. Printed forms and associated data are NOT saved, so the updates cannot be made online. Another option is to print and complete a single form that requires updates rather than recreating all the forms.
- **Can I complete hardcopy forms instead of using the online process?**

Yes, if you prefer, you can print out all the forms and complete the hardcopies, but this will require you to specify common information, such as name and address, on multiple forms and for multiple students. The online process allows you to enter the information only once.
- **What if I cannot attend registration at my assigned time?**

If you cannot attend registration at your assigned time, then come to one of the other sessions. If you are not available on either August 10 or 11, then the student is required to come to late registration, which will be held on the first day of school, Wednesday August 19 starting at 7:30 AM.
- **Where will registration be held?**

Registration on August 10 and 11 will be held in the cafeteria and the entrance will be on the south side of the school. Late registration will be held in the auditorium on August 19 and entrance will be through the main doors on the north side.
- **What forms will be required for entrance to registration in August?**

Required forms include Emergency Health Card, Code of Conduct, Use of Technology, Military Opt-Out, and Fees form. Remember that students will not be allowed to register without these forms.
- **What fees are collected at registration?**

Fees collected include \$10 for a lock (if student is opting to use a BHS assigned locker), athletic pass, yearbook, directory, senior parking permit, and donations. Other payments that are also collected at registration, but must be separate checks, are for fall sports (made out to BHS) and monthly RTD bus pass (made out to BVSD).
- **Are parents required at registration?**

No, as long as required forms are signed by the parents and payments are available, parents are not required at registration, although they are welcome to come.
- **Why did BHS go to the online registration process?**

The benefits of the online process include the cost savings for mailing packets, the reduction of paper copies to help the environment and a time savings in filling out the forms, particularly when a family has multiple students at BHS.