

Homework Request Procedure

Please follow the guidelines below if your child is absent due to illness:

1. Please contact the office, not the individual teacher on the second day of your child's absence. In order to have homework assembled by 3:45pm, the office needs to be notified no later than 9:00 am.
2. Your child should approach the teacher upon his/her return to school about any work/tests that were missed. Your child has two days to make arrangements with his/her teacher to gather missing assignments and agree upon a completion date.
3. In some cases your child may access missing work on Infinite Campus. Teachers update their Infinite Campus entries every 2 weeks.

Thank you for respecting this policy!