

# **Minutes for Monarch Booster Club Meeting**

## **September 14, 2011**

### **1. Introductions**

- a. Officers introduced
- b. Reps and attendees introduced themselves

### **2. How Booster Club Works**

- a. Cristi went over the “How Booster Club Works” handout, detailing fundraisers, the grant request process, the letter jacket ordering process (Nikki Patrick did this), the sign program, scholarships and the hoodie contest.
- b. A new chair is needed for the Spring Plant Sales fundraiser.
- c. We need a PTSO liaison.
- d. Dulci Jensen will continue to be the Wreaths & Poinsettias chair, but is looking for a trainee to help, then take over next year.
- e. Anne Shannahan will continue to head the Scholarships program. She wants to share the scholarship essays with coaches/at graduation/or the website...
- f. Jill Safari will continue to run the Plaque program.
- g. Sally (new member from New Hampshire) introduced the idea for a “Cash Calendar”. There was interest in this fundraiser, and Sally will meet with Cristi to talk about the details.
- h. Cristi encouraged interested people to sign up to be a rep for their child’s sport/club using the Parent Rep form, and described the duties of reps: to attend all Booster Club monthly meetings, to communicate fundraisers to your club/sport, working some of the Booster clothing sales and/or fundraising events.
- i. The Booster Club website was introduced, and attendees were informed that forms and information can be found on it. It can be found by going to the Monarch website, clicking on the “For Parents” tab at the top of the page, then clicking on “Booster Club”.
- j. Contact info:
  - i. [Cristi.verbeck@hp.com](mailto:Cristi.verbeck@hp.com) or 303-818-0606
  - ii. Email Booster Club at [monarchboosterclub@gmail.com](mailto:monarchboosterclub@gmail.com)

### **3. Calendar of Upcoming Booster Events**

- a. We will soon start the Wreath & Poinsettias fundraiser, as well as the hoodie event.

### **4. Booster Club Membership Drive**

- a. Cristi went over the numbers for the membership drive this fall, reminded attendees that the membership form is on the web, and we drew a name for the membership drive drawing. Winner was Cindy Sheeks.

**5. Booster Club Activities to Date**

- a. Registration clothing booth and membership drive took place in August, as well as the Faculty Breakfast which occurs just before school starts in August.
- b. The Cave was opened. This is the Booster Club's permanent home for clothing sales. The Cave will be open for business during some school events (such as Parent/Teacher Conferences), and select home indoor games (volleyball, basketball, wrestling, etc.). Dea will put together a calendar of possible events, and Booster Club members can volunteer to work these events – earning money for their club/sport via a flat “salary”, and through commissions on clothing sales. DECA may be opening a food sales table during Cave sales events. Cristi and Heidi will come up with a method to record sales at Cave events. There was discussion about opening the Cave on Friday afternoons on football game days. We want to look into accepting PayPal for clothing purchases and donations.

**6. Booster Club Grants**

- a. There are no current grant requests. The request form can be found on the website.
- b. Is there a list of things that can/cannot be purchased with grant money on the website?

**7. Financials**

- a. Lisa detailed the financials. We are in excellent financial health.

**8. Updates from Booster Club Committee Chairs**

- a. Nikki described the letter jacket program, and reminded the Club that Halloween is the deadline for ordering jackets for the holidays. Reps need to inform their club/sport how to get jackets. This is Nikki's last year as letter jacket chair, and would like to train someone to take over next year.

**9. Monthly Booster Club \$100 drawing – Football is the winner!**

**Next meeting – Thursday, October 13<sup>th</sup>!**