



# Broomfield High School Parent Council Newsletter

...fostering mutual trust, respect, cooperation, and communication between community and school...

Volume 52, Issue 1 September 2010

Dear Broomfield Parents:

Welcome back to the 2010-2011 school year. Students are engaged in academic work in their classes and activities have begun. Tonight, as an example, we have four different events occurring involving our students. I encourage you to come to as many events as you can; it is a great way to meet new parents and support our students.

This year, we are looking for new ways to communicate without the use of paper. With your assistance in updating your email addresses in Infinite Campus, I have been able to communicate on a regular basis with you regarding school issues. If you have not been receiving emails, please check to make sure your email address is listed in Infinite Campus. Also remember, that both parents may have his/her own log-in to IC and can add email addresses to both log-ins.

We began our Brick Project last year and have made our first purchase from the fundraiser. Our students can now enjoy their lunches in our courtyard at our new picnic tables including Broomfield Blue umbrellas. We have also added benches and new bike racks at the front of our school. The tables have been so successful, that we have placed another order for additional tables. If you haven't yet purchased a brick and would like to, please let us know, and I will send you the specific information. We would love to continue our beautification project on the courtyard as well as the older areas of the school. Thanks in advance for your support! This is a great way to honor and recognize your students and families.

In addition, I am excited that our new parking lot is open and the landscaping on the north end of our campus is complete. The area where are portables were has been leveled and sodded; this will be a great area for our many activities in the future.

Our staff is currently reviewing CSAP data, School Climate data, ACT data and D's/F's reports from last year to finalize our focus for this year. While we are very happy with some of our data, other areas need additional work this year. One specific area to celebrate is our continued growth in our ACT scores. In 2009-2010, our juniors scored 21.4 (a jump from 20.8 the prior year.) Last year's juniors continued to excel and our school's score jumped to 22.5. I want to congratulate our current seniors and the staff that prepared them for this test. Great job! Now, we are ready for the challenges facing us in other areas and will be sharing specific strategies with you after our September 17 professional development day.

## "BHS...We Live It!"

Broomfield High School Administration:

Ginger Ramsey, Principal  
Craig Boccard, A.P.  
John Long, A.D.  
Nick Barnes, A.P.

Main Office: 720-561-8100  
Attendance: 720-561-5381  
Fax: 720-561-5390  
Counseling: 720-561-5384  
Website:

[www.bvbsd.org/schools/broomfieldhigh](http://www.bvbsd.org/schools/broomfieldhigh)

The Parent Council Newsletter is published monthly by B.H.S. Parent Council and B.H.S. Administration to share information about the school, our students, and our events. Please contact Paulette Laging at 720-561-5376 to submit articles for publication.

*The Boulder Valley School District does not discriminate on the basis of race, color, national origin, sex, or disability in admission to, or participation in, its programs, services, or activities, or in any aspect of its operations. The BVSD also does not discriminate on the basis of race, color, national origin, sex, or disability in its hiring or employment practices.*

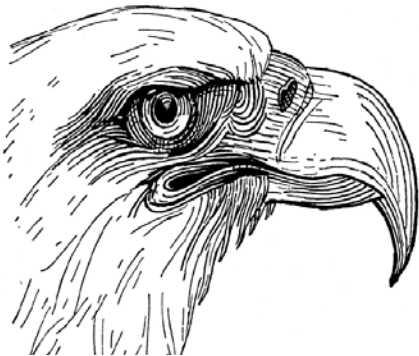


## Table of Contents

Parent Portal Reminders	2
Back Pack Reminder	2
Parent Teacher Conferences	3
Cell Phone Policy	3
StuCo Plans H.C. Week	3
New Tardy Policy	4
Senior Panoramic	5
Change of Address Reminder	5
Freshman Seminar	5
Orchestra Notes	5
Orchestra Trip Info	6
Band Notes	6
Student Leadership	7
Little Eagles Play School	7
From the Choir ...	8
Substance Abuse/Interven.	8
Visit w/College Reps.	9
In-State College Fair	9
PSAT and PreACT	9
EXPLORE & PLAN	10
ACT & SAT Registration	10
Out-of-State College Nights	10
Counseling Questions?	10
Scholarship Scams	11
TAG Opportunity at BHS	11
Support and Loss Group	12
Safe2tell	12
Teacher/Admin. Emails	13
Attendance Policy	14
Yearbook Info	15

### Attachments:

Booster Tailgate/Pep Rally  
Home Run Derby  
Eagle 5K Run/Walk  
PEN Calendars



Please let me know how we can better serve you and your students. You may either call me at 720-561-5375 or email me at [ginger.ramsey@bvsd.org](mailto:ginger.ramsey@bvsd.org). Your input and feedback helps us support your students better. I look forward to seeing you at our many events.

Sincerely,

Ginger Ramsey

Principal

---

## PARENT PORTAL REMINDERS

The Infinite Campus parent portal and student portal allow parents and students to access attendance and grade information. Your passwords from last year should still work. If you have never had access to the Parent/Student Portal, if you have been locked out, or if you have forgotten your password, here is how you can get the information:

Email [ic.brh@bvsd.org](mailto:ic.brh@bvsd.org) with the following information:

-Student Name

-Student ID Number (on ID Card)

-Grade

-Parent (s) Name

Please let us know in the email if you are locked out or have never had access.

---

## BACKPACKS STILL AVAILABLE

Backpacks with school supplies are available for students who qualify. See Mrs. Laging in the Main Office if you haven't gotten one at BHS or at FISH. Our thanks to BVSD's Impact On Education Foundation for providing these backpacks for our students.

## **PARENT TEACHER CONFERENCES**

### **September 28 & 29, 2010**

Broomfield High School staff would like to welcome all parents to the Fall Parent Teacher Conferences to be held on Tuesday, September 28 (3:15 – 7:30 p.m.) and Wednesday, September 29 (3:15 – 7:30 p.m.). This is a great opportunity for parents to meet with instructors for an update on their student's academic progress. Conferences will be held arena-style in the school cafeteria and Wilkerson Gymnasium. Full-time teachers will be available for both the Tuesday and Wednesday sessions. Schedules for coaches and part-time teachers will be emailed closer to conference. An additional evening of conferences in teachers' classrooms will be held on Tuesday, November 9 from 3:15 – 7:30 p.m. Parking for all conferences is available in the east lot. If you have any questions about Fall PTCs, please contact Mr. Boccard or Mrs. Laging at 720-561-5376.

---

## **CELL PHONES AND OTHER ELECTRONIC DEVICES POLICY**

Cell phones and other electronic devices may not be used in the classroom or during instructional time without permission of the teacher or staff in charge. Teachers or staff will take the cell phone or device away if the student uses them without permission. Cell phones may be held by the instructor or placed in the Main Office in a secure place. Students may pick them up after 3 p.m. regardless of when their school day is over. The second time a cell phone or other device is removed, a parent or guardian must pick it up. The third time this happens, it is an act of defiance and will be treated as such.

---

## **STU CO PLANS HOMECOMING WEEK**

Student Council is busy planning Homecoming week! Here are some dates to put on your calendar:

- Wednesday, October 13 - Tailgate Party with free food followed by the Llabtoof game.
- Friday, October 15 - Football Game against Thompson Valley.
- Saturday, October 16 - Homecoming Dance from 8-11 pm at Invesco Field

Details will be coming soon about all of these events.

## **BROOMFIELD HIGH SCHOOL TARDY POLICY**

**2010 - 2011**

### **Structure:**

A) 4 tardies in a class in one semester = Tier 1 penalty

B) 8 tardies in a class in one semester = Tier 2 penalty

C) 12 tardies in a class in one semester = Tier 3 penalty

- This resets each semester
- A meeting with student, parent, teacher/administrator is expected when Tier 3 penalty is enacted
- Use behavior referral in IC and send to Administration

### **Penalties:**

Tier 1) Classroom Consequences:

The teacher must contact the parent through phone call or e-mail. An additional consequence could involve the student working with the instructor to complete up to one hour of teacher consequence. If the student is absent from their penalty, it will be escalated to Defiance and will be dealt with by an Administrator.

Tier 2) Three hours of work detail (Coordinated by an Administrator):

If the student has 8 tardies in one class at this point, a parent will be contacted by an administrator regarding this issue. Students are to report to the assigned location at the assigned time (the time is chosen by the student so that legitimate conflicts can be avoided). Students will be given an area to clean. If the student is absent from their penalty, the detention will be doubled. If the student is absent from their penalty a 2nd time, it will be escalated to Defiance and will be dealt with by an Administrator.

Tier 3) Six hours of work detail (Coordinated by an Administrator):

A meeting will take place with the student/parent/administrator. Students are to report to the Main Office at the assigned time (the time is chosen by the student so that legitimate conflicts can be avoided). Students will be given an area to clean. If the student is absent from their penalty, the detention will be doubled. If the student is absent from their penalty a 2nd time, it will be escalated to Defiance and will be dealt with by an Administrator.

## **ATTENTION, SENIORS!**

**The Senior Panoramic Picture** will be taken on September 15, 2010. Seniors, please report to Wilkerson Gymnasium by 9:15 a.m. We encourage students attending Arapahoe Ridge campus to make arrangements to be here that day for this event. Please see Mr. Bocard with questions. Thanks!

---

## **REMINDER – IF YOU’VE MOVED!**

If you move please provide proof of address change by bringing in a copy of your utility bill to Heather Trujillo, our Registrar.

If any contact information for you or your student has changed you may email her at [heather.trujillo@bvsd.org](mailto:heather.trujillo@bvsd.org) the changes or call 720-561-5388.

Thanks for keeping your student’s information current.

---

## **Freshman Seminar 2010**

By now, Freshman Seminar is well under way. The goal of Freshman Seminar is for students to make a smooth transition to high school, to develop a positive relationship with an adult, and to increase academic success.

The advisors have an exciting semester planned for their freshmen. In September, students will meet several times with their advisors and Blue Crew student mentors and attend an Activity Fair to increase student participation in extracurricular activities. Please keep posted for additional Freshman Seminar information throughout the semester.

---

## **ORCHESTRA NOTES**

The Broomfield High School Orchestras are getting the year off to a splashy start: as usual, we will be hosting the annual Duck Race on September 18 at Broomfield Days!

Visit our booth early to reserve your duck. The race will be held at 2 pm and the speediest ducks will win some lucky people great prizes. Proceeds benefit our orchestra students, who will be working extra hard this year, as we are planning a fabulous trip to New York in the spring. Look for the booth with the giant ducky — right across from the announcer’s stand in Midway Park — to purchase a duck for the race. But come early: The number of ducks is limited, and we may sell them all before you get there!

If you would like more information about the orchestras or about the Duck Race, please contact Broomfield High’s orchestra directors Sam Martin ([Sam.Martin@bvsd.org](mailto:Sam.Martin@bvsd.org)) or Leslie Myers ([Leslie.Myers@bvsd.org](mailto:Leslie.Myers@bvsd.org)), or Megen Princehouse of the Eagle Orchestra Parent/Student Association ([Megen.Princehouse@gmail.com](mailto:Megen.Princehouse@gmail.com)).

And remember to mark your calendar: our Fall Concert will be held on Wednesday, November 17, in the Broomfield High Auditorium.

## ORCHESTRA TRIP MEETING

If your student would like to go on the Broomfield Orchestra Program's trip to New York City, please come to an organizational meeting on Wednesday, September 22, at 7 pm in the BHS Auditorium.

We will be hearing more about the trip itinerary (which looks fantastic!), and working out organizational and planning details. The trip is scheduled for spring break 2011. If you would like more information, please contact the orchestra directors or Megen Princehouse (Megen.Princehouse@gmail.com or 303-469-1904).

---

## BAND NOTES

The Broomfield High Marching Band began work on a new program over the summer, with a weeklong camp where band members learned almost half of their opening number. The band will debut the new show, called MOTION, on September 11 at half-time of the football game against Legacy High School. Join us at the game and cheer on both the football team and the marching band! The band will also march in the Broomfield Days parade on September 18.

In addition to presenting half-time shows at home football games, the Marching Band will perform at CU's Band Day on September 25, the Friendship Cup competition on October 2, and the Northern Regional competition on October 13 at Thompson Valley High School. If we score well enough to move on, the next competition will be the Quarterfinals and, if we make it all the way, the State Marching Band Competition on October 23 at the Air Force Academy.

As you might expect, it takes a considerable amount of money to equip, train and field a marching band. The Broomfield Band Parents Association takes on the annual challenge to raise funds to pay for whatever the band needs.

One year-round fundraiser for the band is our Scrip program. You can buy gift cards to local restaurants and businesses — including King Soopers, Safeway, Applebees, Noodles, Staples and many more — and the band automatically gets a percentage of your purchases, at no extra cost to you. We have new King Soopers cards this year that can be “reloaded” at the store, making them extra-convenient. You can check out all the available businesses online at <http://www.glscrip.com>. To place an order, contact Lora Fulton at [fultonhaus@comcast.net](mailto:fultonhaus@comcast.net) or 303-439-2129.

You can also bring your old cell phones to the band room for recycling, and the band makes money on that, too. We will be selling goodies from the Bandstand at the south end of the stadium during games, and we are planning a raffle on October 29, during half-time at the football game. We've already gotten some outstanding prizes, so keep your eyes out — more information will be coming soon.

## **STUDENT LEADERSHIP BROOMFIELD – PREPARING STUDENTS TO BE LEADERS**

The Student Leadership program (SLB) at Broomfield high School started on a great note this year! We all arrived on time and ready to learn leadership skills. We started out the day with a presentation by Ms. Laura Carr on the importance of writing effective thank you notes. It was a very beneficial presentation to all of us. After Ms. Carr spoke, we played some fun ice breaker games. Many of the SLB members had not known everyone by name and by participating in these activities helped us to meet and get to know one another better. Following the ice breaker games, we had a lunch catered by Chipotle. After lunch, we left for Trans Martial Arts where Master Schilz's taught our group the power of teamwork. He taught us that as a team, we need to find a purpose, or something that would drive us toward success. He said we need to define a goal and how as a team we will achieve it. One of the most powerful concepts he shared with us was that we should never say "I can't do it." He encouraged us to take away the four letter word that is holding us back and as soon as we do, we can accomplish anything. We appreciate his time and insight and thank Master Schilz. We also thank Ms. Carr for her lesson on thank you notes, and the manager of Chipotle, Mr. Edgar Alvarez, and his crew for the generous donation of a wonderful lunch.

The Student Leadership Broomfield (SLB) program helps prepare participants (Juniors) to be the leaders of tomorrow. They learn skills and gain confidence to assist them in becoming strong candidates for employment and advancement. The program provides hands-on learning experience to develop leadership and communication skills, enhance awareness of the community, and provide opportunities to organize and implement a community service project. Further, the program introduces students to a variety of business leaders and career choices. Contact Counselor James Greene for more information.

---

## **LITTLE EAGLES' PLAYSCHOOL FALL 2010**

The Child Development class is planning the Little Eagles' Child Development Playschool as part of the course curriculum. Children must be between 3-5 years old and toilet trained. Little Eagles' will be in session from 8:00-9:30am on Thursdays from October 7 through December 9, 2010. Playschool will not meet on Thursday, November 11 or November 25.

For more information contact Kailen Stover at [Kailen.Stover@BVSD.org](mailto:Kailen.Stover@BVSD.org) or 720-561-8145. Registration packets are available for pick up at the main office of Broomfield High School. Registration packets must be returned to the main office of Broomfield High School, attention Kailen Stover, by September 24<sup>th</sup> 2010. Admission decisions will be sent out by phone/email. There will be a \$20.00 registration fee due on the first day of playschool. The money will be used for supplies to enhance the learning opportunities for children.

### *From the Choir . . .*

Welcome to another year! It is an honor to be asked to lead the choir program again at Broomfield High School for the coming year! We had an enormous amount of growth (from twenty-five when I was hired last year to current enrollment of over eighty). Only good things lie ahead!

We've already been singing great music and are looking forward to our first opportunity to sing for the student body and our parents! There are many great opportunities for parents to become involved in the Choir program here at Broomfield. Many hands make for light work. Please let me know if you are able to contribute time or financial resources to the choir. With so many new students, our budget for uniforms will cover only half as many as we need this year.

We're in the process of coordinating a few fundraisers, two in the Fall and one in the Spring. We have two travel opportunities this year: (1) our annual Choir Retreat overnight to Estes Park in mid November (date to be set) and (2) we are working on coordinating a trip to New York City with the Broomfield Thespians and Orchestra during Spring Break. This is still in the early stages of planning.

I am making all handouts available only online. Access is from the main school website, then under teachers, look for Brian du Fresne. The calendar, volunteer opportunities, fee guidelines, course syllabus, handbook and lettering information are all available to you and your child. Email is the best way to be in contact with me.

Here we go!

Brian du Fresne, Director of Vocal Music, Broomfield and Monarch High Schools

---

### **Substance Abuse Prevention and Intervention Services**

This year the staff at BHS are working to help each student “strive for excellence” and with this concept in mind there are several prevention strategies and interventions available within the school. The substance abuse coordinator for the City and County of Broomfield, Traci Hagie, is located at BHS part time and is available to do substance abuse evaluations, individual counseling, group counseling and referral to outside resources. The groups that are currently scheduled for this fall are the Not On Tobacco (N-O-T) smoking cessation group and a Grief and Loss Support group. Other groups can be arranged on an as needed basis. For further information on these resources contact Traci Hagie at 720-561-5777 or [thagie@broomfield.org](mailto:thagie@broomfield.org).

In addition to these services there are also many online resources available to parents who are interested in learning more about how to address substance use with teenagers. The Substance Abuse and Mental Health Services Administration (SAMHSA) offers a family guide on their website <http://www.family.samhsa.gov/teach/parties.aspx> which focuses on how to prevent underage drinking and provides links to additional free resources at <http://ncadi.samhsa.gov/>.

Traci Hagie, MA, LPC, CACIII  
Substance Abuse Coordinator, City and County of Broomfield

### **Visit with College Representatives**

Juniors and seniors this is your chance to visit with college admissions representatives from around the county without traveling! We have many colleges planning to visit Broomfield High. The colleges, dates and times are posted on the bulletin board outside of the Counseling Office or on the Naviance website. To visit, sign your name to the list and pick up a pass from the Response Counselor the morning of the visit. Please use this exciting opportunity to learn more about specific colleges from the actual admissions representatives.

---

### **IN-STATE COLLEGE FAIR SEPTEMBER 23, 2010**

The Boulder Valley High School Counselors in cooperation with the Colorado Council on High School and College Relations is hosting the In-state College Fair September 23, 2010 from 6:30 – 8:30 p.m. at the University of Colorado-Boulder Events Center. This free event is a wonderful opportunity for students and parents to meet with admissions representatives from around the state.

---

### **PSAT Test**

JUNIORS come to the Counseling Office to register for the PSAT test. Registration is open until October 12, 2010. Starting October 4, 2010, sophomores will be allowed to register for this test. Space is limited; please sign up early. (Freshmen may sign up on the waitlist beginning October 4, 2010 and will be notified by October 13, 2010.)

- Assess your critical reading, mathematical reasoning and writing skills
- Get specific suggestions on how to improve your academic skills
- Prepare for the SAT with a free personalized study plan
- Enter National Merit Scholarship Corporation competitions for recognition and scholarships (Junior year only)
- Request free information form colleges and universities
- Use College QuickStart to access free resources and information about college and career planning

When: Saturday, October 16, 2010, 7:45 – 11:30 a.m.

Where: Broomfield High School

Cost: \$25

Bring cash or a check made payable to BHS to the Counseling Office. (Please see a counselor if you have a financial hardship.)

## Save the Date for EXPLORE and PLAN

The PLAN and EXPLORE test will be given November 11, 2010 from 7:45 – 11:30 a.m.. The EXPLORE is the first part of a testing system that goes on to include the PLAN and the ACT. Typically, students take EXPLORE as freshmen, PLAN as sophomores and ACT as juniors and seniors. We recommend that students who are taking Advanced Geometry and/or Advanced Biology as freshmen take the PLAN rather than the EXPLORE. All other freshmen are strongly encouraged to take the EXPLORE. Registration information will be included in the next newsletter.

---

## Seniors, it isn't too late for ACT and SAT Registration

Broomfield High School will be a test site for the October 23, 2010 test. Please go to [www.actstudent.org](http://www.actstudent.org) for information on registration.

Please visit [www.collegeboard.com](http://www.collegeboard.com) for SAT registration information.

---

## Out of State College Nights

There are several opportunities for parents and students to meet with college admissions representatives from out of state. Learn about admissions requirements, financial aid, special programs, college majors and tuition and expenses.

October 6, 2010	October 7, 2010
6:30 - 8:30 PM	6:30 – 8:30 PM
Monarch High School	John F. Kennedy High School
329 Campus Drive	2855 S. Lamar Street
Louisville, Colorado	Denver, Colorado

In addition, the Annual “College Fairs of Greater Denver” Saturday College Workshop will be October 9, 2010, 10:00 a.m. to 2:00 p.m. at Cherry Creek High School. Directions and a list of participating schools can be found at [www.collegefairsdenver.org](http://www.collegefairsdenver.org).

---

## Counseling Questions??

We have a counselor available everyday at the Response Desk to answer any questions that you might have. Please call 720-561-5753 for questions or to schedule appointments. Remember that you and your student can select any counselor to meet with that you choose.

Senior reviews will take place September through October. If you wish to be included in this meeting, please have your son/daughter make an appointment.

## College and Scholarship Scams

This is the time of year that parents and students start receiving mail that offers scholarship money. How do you know if it is a legitimate organization or a fraud? Here are some tips to recognize the good from the bad:

### Scam

States you've won an award for which you didn't apply.

Does not supply valid contact information.

Guarantees you will win an award.

\*Asks for money, credit card numbers or checking account information. (To "hold" the scholarship.)

### A legitimate scholarship service

Sends information about awards when you request it.

Makes contact information available upon request.

Does not guarantee you will win an award.

Should not direct you to a fee-based provider because they know that financial aid information is readily available for free.

\*Be cautious of organizations that promise to complete your "paperwork" for you or offer college counseling services for a fee. Many of the services you receive are offered for FREE through the Counseling Office and can be easily accessed through Naviance/Family Connection. For more information, please contact the Counseling Office.

---

## Broomfield High - Site for New TAG opportunity

Broomfield High School is a lab site to help BVSD learn how to deliver discussion groups for students who are identified as talented and gifted through Freshman Seminar.

The goal is for freshmen to make a positive connection with a staff member who can address both the academic and affective needs of gifted students. In addition, the students will have an opportunity to meet other students with similar needs early in the school year.

We are excited to offer this new program at Broomfield High and welcome input from parents and students.

## Grief and Loss Support Group

Our school interventionist, Traci Hagie, and school social worker, Lauren Kaven, will co-facilitate a Grief and Loss Support Group. There will be one group first semester that will run for seven weeks on alternating class periods. The group utilizes curriculum guidelines from HospiceCare of Boulder and Broomfield Counties. The goal for students attending this group is to feel supported as they grieve the loss of a close family member or friend. Contact information/questions: Traci Hagie: 720-561-5777 ([thagie@broomfield.org](mailto:thagie@broomfield.org)) or Lauren Kaven: 720-561-8235 ([lauren.kaven@bvsd.org](mailto:lauren.kaven@bvsd.org)). Traci also provides services to students struggling with tobacco and substance abuse issues, and Lauren provides services and crisis intervention for students struggling with social/emotional/behavioral issues.

---

## Safe2tell

**To help in communication about school climate, Broomfield High School is a member of the Safe2tell program. This program is designed to report ANY information to the school AND remain ANONYMOUS. With your help, we can make Broomfield High School a SAFER and better place.**

**To remain anonymous you must call 1-877-542-SAFE.**

Safe2tell is designed to help you anonymously report anything that is scaring or endangering you, your friends or your family. You don't need to be afraid to call. You never have to give us your name if you don't want to. In fact, Colorado State Law guarantees you will remain unknown if you choose. At Safe2tell, there is a trained call-taker waiting to help you around the clock. This person will listen to you and get help for your problem.

Safe2tell is modeled after the Student Crime Stoppers program. It allows students, teachers, parents or anyone else to call a toll free Colorado state wide hot line with information about a crime that has already happened, or one they fear may happen. We want to make our schools and communities safer by focusing on prevention. So if you've seen something suspicious, been bullied, feel threatened or noticed that a friend needs help, call us and make a difference before something bad happens.

To make a call, dial 1-877-542-7233 from anywhere, 24 hours a day, seven days a week. The call is free. Remember, your identity is safe. When you call, no one will ask your name or number. And we do not have caller I.D. We only want to hear your concern and try to help

Still not sure if you should call? If you don't, who will? We need your help to improve your school and community. By calling, you can help stop a friend from committing suicide, get another student off drugs, or stop a bully from making other people miserable. If you have information about the following topics or just need someone to listen, please call.

Here are just a few of the things we can help with . . .

Guns, knives, explosives, gangs, bullying, meanness, teasing threats, harassment, fighting, planned fights, assaults, domestic violence, child abuse, sexual misconduct, sexual assaults, suicide threats, planned parties, drugs, alcohol, stealing, vandalism, fire starting, animal cruelty, ditching, anything else that concerns you.

## BROOMFIELD HIGH'S TEACHER & ADMINISTRATOR EMAIL ADDRESSES

Albright, Rita	rita.albright@bvsd.org	Hyde, Karen	karen.hyde@bvsd.org
Altenbern, Mike	mike.altenbern@bvsd.org	Jensen, Andy	Andy.Jensen@bvsd.org
Armbrustmacher, Matt	matt.armbrustmacher@bvsd.org	Kaven, Lauren	lauren.kaven@bvsd.org
Aydt, Kathryn	kathryn.aydt@bvsd.org	Kelley, Matt	matt.kelley@bvsd.org
Barnes, Nick	nick.barnes@bvsd.org	Kloeckner, Carol	carol.kloeckner@bvsd.org
Bicknell, Eliza	eliza.bicknell@bvsd.org	Kreeger, Mike	mike.kreeger@bvsd.org
Biegner, Rob	rob.biegner@bvsd.org	Lay, Matthew	matthew.lay@bvsd.org
Binion, Annie	andrea.binion@bvsd.org	Leech, Chuck	Chuck.Leech@bvsd.org
Boccard, Craig	Craig.Boccard@bvsd.org	Leonard, Jeff	jeff.leonard@bvsd.org
Bock, Adrienne	<a href="mailto:adrienne.bock@bvsd.org">adrienne.bock@bvsd.org</a>	Little, Mark	mark.little@bvsd.org
Brown, Katie	katie.brown@bvsd.org	Long, Jill	jill.long@bvsd.org
Bucher, Deann	deann.bucher@bvsd.org	Long, John	john.long@bvsd.org
Burgesser, Tom	tom.burgesser@bvsd.org	Malecha, Gina	gina.malecha@bvsd.org
Burke, Jodi	jodi.burke@bvsd.org	Marchi, Paige	Paige.marchi@bvsd.org
Bushaw, Kristen	kristen.bushaw@bvsd.org	Marchi, Steve	steve.marchi@bvsd.org
Carr, Laura	laura.carr@bvsd.org	Martin, Sam	sam.martin@bvsd.org
Carroll, Lena	lena.carroll@bvsd.org	Masse, Jasmine	jasmine.masse@bvsd.org
Chandler, Dennis	dennis.chandler@bvsd.org	Mickens, Eric	eric.mickens@bvsd.org
Cole, Jason	jason.cole@bvsd.org	Montoya, Sheri	sheri.montoya@bvsd.org
Colley, Jim	jim.colley@bvsd.org	Myers, Leslie	leslie.myers@bvsd.org
Cooper, Chad	chad.cooper@bvsd.org	Nemeth, Elizabeth	elizabeth.nemeth@bvsd.org
Costello, John	john.costello@bvsd.org	O'Brien, Mary	mary.obrien@bvsd.org
Croell, Mike	mike.croell@bvsd.org	Peter, Heather	heather.peter@bvsd.org
Danaher, Katie	katie.danaher@bvsd.org	Peters, Betty	betty.peters@bvsd.org
Davidson, Jim	jim.davidson@bvsd.org	Powers-Wright, Sheila	sheila.wright@bvsd.org
Davidson, Kay	kay.davidson@bvsd.org	Ramsey, Ginger	ginger.ramsey@bvsd.org
Davies, Gail	gail.davies@bvsd.org	Response Desk	broomfield.counsel@bvsd.org
Davies, Gary	gary.davies@bvsd.org	Rizzuto, Pam	pamela.rizzuto@bvsd.org
Dempsey, Janice	janice.dempsey@bvsd.org	Schissel, Jane	jane.schissel@bvsd.org
Digregorio, Jill	jill.digregorio@bvsd.org	Scott, Robert	robert.scott@bvsd.org
Donegan, Mary	mary.donegan@bvsd.org	Seifried, Paula	paula.seifried@bvsd.org
DuFresne, Brian	brian.dufresne@bvsd.org	Shiple, Sarah	sarah.shiple@bvsd.org
Dunn, Terrence	terrence.dunn@bvsd.org	Stirling, Kevin	kevin.stirling@bvsd.org
Ellis, Linda	linda.ellis@bvsd.org	Stover, Kailen	kailen.stover@bvsd.org
Erlwine, Donna	donna.erlwine@bvsd.org	Taft, Burke	burke.taft@bvsd.org
Estes, Garren	garren.estes@bvsd.org	Tanigawa, Debby	Debby.Tanigawa@bvsd.org
Felknor, Dan	dan.felknor@bvsd.org	Thorton, Lisa	lisa.thorton@bvsd.org
Garner, Greg	greg.garner@bvsd.org	Thrasher, Carrie	carrie.thrasher@bvsd.org
Gray, Alan	alan.gray@bvsd.org	Turley, Sona	sona.turley@bvsd.org
Grayson-Feldman, Michelle	michelle.grayson@bvsd.org	VanDePol, Heidi	heidi.vandepol@bvsd.org
Greene, James	james.greene@bvsd.org	Wheeler, Todd	todd.wheeler@bvsd.org
Guilinger, David	david.guilinger@bvsd.org	Wieland, Dana	dwieland@broomfield.org
Hagie, Traci	thagie@ci.broomfield.co.us	Zechmann, Jim	james.zechmann@bvsd.org
Harkness, Stacy	stacy.harkness@bvsd.org	Zechmann, Stephanie	stephanie.zechmann@bvsd.org
Harris, Rich	richard.harris@bvsd.org		
Hayward, Deb	Deb.Hayward@bvsd.org		
Hazzard, Justin	justin.hazzard@bvsd.org		
Hill, Lisa	lisa.hill@bvsd.org		

## ATTENDANCE POLICY

The attendance policy at Broomfield High School has been developed to serve a two-fold purpose. First, to maximize a student's opportunity to receive a quality education, and second, to meet state law requirements.

### **Policy:**

1. On the second unexcused absence, a warning notification will be mailed home.
2. On the fourth unexcused absence, notification will be mailed home that the student has lost credit for the class.

**The student may appeal loss of credit with an administrator.** (see Appeals)

3. **Five minutes late for a class constitutes an unexcused absence. Students are still expected to attend that class.**
4. Suspensions do not apply towards the attendance policy.
5. **Tardies under five minutes will result in disciplinary action and the fourth tardy, in the same class, will result in additional consequences.**
6. Efforts will be made to contact parents by a computer calling machine after each unexcused absence.
7. **Notification will be mailed home when a student has reached eight excused absences in one class. Medical documentation will be required for subsequent absences to be excused. School related activities are excused from the eight. Any subsequent absence will automatically become unexcused unless documentation is received.**

### **Appeals:**

1. Appearance before an administrator will determine whether or not credit will be lost in classes in which maximum limit of absences has been reached. Intervention procedures will also be discussed.
2. Failure to schedule an appeal within one week of notification will result in an "F" grade for the class.
3. A student may appeal once in a calendar year.

### **How to excuse absences:**

1. Calls by parents or guardian must occur within **48 hours** following the absence. Parents can also access the Attendance Office message machine after hours. (720-561-5381)
2. **Bring appropriate written documentation for any missed class time for doctor's or dentist's appointments (DOC).**
3. If during the day, your student needs to miss a class, please be sure to write a note excusing your student. Your student needs to give the note to the Attendance Office secretary, so she can write your student a pass to be released from class. All students **NEED** to check in and out of the Attendance Office.

According to Board Policy the following absences are defined as excused:

- illness or injury (EXC/ILL)
- administrative approval (ADM)
- school activities (ACT)
- custody of a court or law enforcement authority or medical (DOC)
- family emergencies (EXC)

Unexcused (UNX) absences include:

- truancy
- working (non-school involved)
- **single period absences without documentation**

### **Parent or Guardian Responsibility for School Attendance:**

1. To recognize that any absence, regardless of cause, has a detrimental influence on student achievement.
2. To contact the school regarding student attendance by calling the Attendance Office **within 48 hours of an absence** or by providing appropriate documentation for appointments.
3. To monitor your student's attendance and be aware of any missed work.
4. To contact the school and request a conference with the appropriate administrator upon notification from the school of an attendance concern.

### **Student Responsibility for School Attendance:**

1. To recognize that any absence, regardless of cause, has a detrimental influence on student achievement.
2. To attend school during all of the days on the established Boulder Valley School District/Broomfield High School Calendar.
3. To appear on time and prepared to learn.
4. To contact teachers immediately upon returning to school to arrange all makeup work assigned and establish with teachers when makeup work is due.
5. To provide documentation for classes missed due to appointments, or a parent may excuse in person.
6. **If it becomes necessary for a student to leave school during the day, he/she MUST CHECK OUT in the Attendance Office, Clinic, or Main Office.**

### **Prearranged absences (PRE):**

A request for a prearranged absence must be submitted to the Attendance Office **three days** prior to the absence.

Prearranged absences must be approved by an administrator prior to submittal to the Attendance Office.

### **Makeup Work:**

Students who have been absent are responsible for makeup work with their teachers and to adhere to the BVSD Standard Base Grading philosophy. Long-term assignments are due upon return to class. For more information see BVSD policy IKEA at <http://www.bvdsd.org>.

### **Final Exams:**

Final exams or culminating activities are offered in all courses each semester. Permission to take exams early may be granted by the principal for **extenuating circumstances**. A missed final may not be made up unless the absence is excused.

## **SENIOR YEARBOOK DEADLINES**



### **SENIOR PICTURES**

Senior pictures are due on **November 5<sup>th</sup>**. There will be a \$30 late fee for all pictures submitted after this date. The yearbook staff reserves the right to refuse your photograph if it is inappropriate, so please make good choices and use good judgment with your submissions.

Please provide us a vertical headshot that is 300 dpi jpeg. We will accept your image one of two ways.

1. Upload your image directly to our yearbook website. You may do that by clicking on the link located on the home page of the school's web site. This is our preferred method.
2. Drop off a cd or a jump drive in the office. You must write your first and last name, your school Id, and a phone number.

Photographers often submit all photos on one disk so please check with your studio and confirm that the picture was received.

### **SENIOR QUOTES**

Please submit a 25 word quote with your picture by **November 5<sup>th</sup>**. If you don't turn in a quote at this time, your spot will be left blank. No initials are allowed and your quote may be edited for length or content. You may email your quote to [matthew.lay@bvsd.org](mailto:matthew.lay@bvsd.org). Please have the subject line be First, Last, Senior Quote

### **SENIOR BABY ADS**

Senior recognition ads can be purchased at [www.theyearbookcompany.com](http://www.theyearbookcompany.com) until October 14<sup>th</sup> for early bird pricing. They will remain on sale at the regular price until November 18<sup>th</sup>. See packet for more information.

### **BUY YOUR YEAROOK**

Don't forget to purchase a 2011 yearbook at [jostensyearbooks.com](http://jostensyearbooks.com). Supplies are limited so buy now.

We are looking forward to creating the best yearbook yet. If you have any questions, please contact me via email at [matthew.lay@bvsd.org](mailto:matthew.lay@bvsd.org)

Sincerely,  
Matthew Lay  
Yearbook Adviser  
English Literature Teacher  
English Literature Teacher

