

COAL CREEK ELEMENTARY

VOLUNTEER OPPORTUNITIES 2009/2010

Parent volunteers are essential to Coal Creek! The success of our school depends on the hands-on involvement of our parents. There is something to fit everyone's interests and schedule - before, during or after school, evenings at home, on-going, short-term, or one-time commitments. Take a look at all the wonderful opportunities attached and get involved!

Thank you!!

Lisa Beauchamp, Volunteer Coordinator

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Fundraisers

Jogathon. Our Fall fundraiser sponsored by our talented P.E. teachers. Students collect pledges from friends and family and on the day of the event run as many laps as they can in the allotted time. Volunteers are needed to set-up, clean-up, serve water, punch tally cards, and generally supervise.

Wrapping Paper/Cookie Dough Sales. Another Fall fundraiser coordinated by parent volunteers. Volunteers needed to help promote and advertise fundraiser, distribute paperwork, help tally and collect completed forms, and distribute completed orders.

Great Works of Art Fundraiser. Student-produced artwork is reproduced on t-shirts, mugs, tote bags, etc. Volunteers assist with disbursing order forms, collecting completed orders, and distributing ordered items.

Corporate Sponsors. This includes General Mills box tops, recycling ink cartridges, Target and Albertson's cards. Volunteers collect, count and send in box tops for redemption, and are encouraged to seek out and publicize other opportunities, coordinated with Corporate Sponsor Chairperson.

Great American Bake Sale. This is a National fundraiser. Share our Strength raises money for hungry children across America with a portion of the funds going to local charities. Volunteers needed to bake goods, set-up the day of the sale, and help students sell baked goods.

Extra-Curricular Enrichment Activities

Science Fair. Volunteers serve on planning committee, recruit mentors, distribute registration materials to students, and track progress of participants. Volunteers also needed for set-up and clean-up on Science Fair night.

Geography Bee. An Annual event where students compete in a Geography Bee. Volunteers needed to officiate on day of event, typically held in January.

Anthology. A publication of children's writing for any student interested in participating. Classroom volunteers help students edit their work, technology volunteers type and produce document. Volunteers also needed to help with publication release party.

Coal Creek Running/Fitness Club. An after school club encouraging students to be active by walking, jogging or running. Volunteers help with organization and attendance at meetings, accompany a walking/jogging/running group and record mileage at the end of each meeting.

Student Newspaper. Volunteers work with students to create and publish a school newspaper containing articles written by students. Frequency of distribution and format to be determined collectively by student staff and parent volunteers.

Where in the World? An ongoing school contest in which students bring home geography quizzes to be returned for points. Volunteers think up questions, score answers, and assist with year-end party.

Health and Safety

Vision and Hearing Screenings. Volunteers assist district staff with annual hearing and vision screenings, typically one day in October.

Health Room. Volunteers provide basic first aid and TLC coverage when not staffed.

Crossing Guards. Volunteers assist before and after school at crosswalks. On-going weekly commitment for only 20 minutes.

Staff Appreciation

Staff Appreciation: A year-long campaign to remind the staff we appreciate and celebrate the contributions they make in our children's lives! Volunteers coordinate events, provide food and drink, set-up and clean-up.

Teacher's Assistants in the Workroom. Volunteers make copies, posters, booklets, cut and paste, various other tasks to assist our busy teachers. As little as one hour per week. Training on all equipment provided.

Community Events

Walk to School Day. Annual event encouraging students to find alternative modes of transportation to school. Volunteers publicize and coordinate event, solicit donations for give-aways for participants.

Scholastic Book Fair. Fall event held during parent/teacher conferences providing an opportunity for families to expand their home libraries. Volunteers help the librarian promote, set-up, staff, cashier, and pack-up the fair.

Evening of Sharing. A Fall event near the holidays which showcases local non-profits and opportunities for alternative gift-giving. Volunteers plan event, invite non-profit agencies to participate, publicize event, set-up and clean-up.

Spring Fling. A Springtime event that celebrates our strong community of families. Volunteers help with planning, publicity, soliciting vendors for concessions, set-up and clean-up.

Summer Library. Weekly library hours for Coal Creek families to encourage literacy throughout the summer. Volunteers help with signing families up, and assisting librarian.

Publications and Public Relations

School Directory. Maintain database to publish annual Coal Creek directory in September. Volunteers help with data entry.

Yearbook. Take candid photos, help compile database, process order forms and distribute yearbooks.

Media Communications. Volunteers stay abreast of school activities (assemblies, community events, clubs, etc.) and notify local media of Coal Creek happenings.

Grant Writer. Research available grants for which Coal Creek would qualify. Communicate with Principal on school needs and submit grant paperwork which ties in with school goals.

Website. Volunteer helps maintain PTA portion of the Coal Creek website.

E-mail coordinator. Coordinate communications between school and families.

Miscellaneous

Individual/Class Photos. Assist professional photographer on picture days (Sept & April).

Activities Coordinator. Evaluates new ideas for potential clubs and classes that meet the interests and enhance the learning of Coal Creek students.

Child Safety Committee. Volunteers work on programs to educate students and parents about our children's safety.

Community Awareness: Includes The Giving Tree, a display in our front hall acknowledging volunteer efforts of our students, parents, and staff. Volunteers are encouraged to seek out new opportunities for ways our students, families and staff can 'give back' to our community.

Computer Lab Assistants. Volunteers needed to help students in the Computer lab.

Library Assistants. Volunteers needed to help our librarian throughout the year, re-shelving books and other projects.

Mindful Matters. Parent-led group in support of the Habits of Mind Initiative introduced to the school by Dr. Kiemele. Our parent group helps reinforce these concepts through the development of quarterly lunch-time presentations (ex. Student Skits or Guest Speakers).

Parent Partners. Coal Creek Mentors partner with incoming Newcomers to support their transition to our Coal Creek Community.

PEN (Parent Engagement Network). A Boulder Valley district-wide collaboration to engage parents in fostering healthy choices among all youth and increase awareness of available resources for parents and families.