

## YMCA School Age Program Registration Form – Fall 2011

**Please check one:**    New Child    Returning Child   **PLEASE PRINT CLEARLY!**

Start Date: \_\_\_\_\_ Child's Full Name \_\_\_\_\_ B/date \_\_\_\_\_ M/F \_\_\_\_ Grade \_\_\_\_ School \_\_\_\_\_

Please read both sides of the "Fee Schedule" completely before choosing your plan!  
\* 10% 2<sup>nd</sup> child discount applies to these programs. Kindergarteners start on August 17<sup>th</sup>.

**SCHOOL YEAR PLAN** - covers care August 15, 2011 (17<sup>th</sup> for Kindergarten) - May 23rd, 2012  
**INCLUDES 50% FAMILY MEMBERSHIP OPTION**

Please circle the monthly amount next to the program you are enrolling in!

A \$50 registration fee and first month's tuition is due at time of registration.

Schedule	Full Time/Monthly (4 –5 days a week)	Part Time/Monthly (Please circle 1-3 days)
<b>Before and After</b> Full Days Included	*\$550 (August \$275)	*\$450 M T W R F (August \$225)
<b>After School Only</b> Full Days Included	*\$455 (August \$225)	*\$335 M T W R F (August \$165)
<b>Before School Only</b> Full Days NOT included	\$210 (August \$100)	Not Available See Drop In Option

**YEAR ROUND PLAN** - includes Fun In The Sun Camp & covers care August 15, 2011 (17<sup>th</sup> for Kindergarten), - August 3rd, 2012  
**INCLUDES FREE FAMILY MEMBERSHIP OPTION**

Please circle the monthly amount next to the program you are enrolling in!

A \$50 registration fee and first month's tuition is due at time of registration.

Schedule	FT School Year & Summer (4 –5 days a week)	PT School Year & Summer (Please circle 1-3days) M T W R F
<b>Before and After</b> Full Days Included	*\$580	*\$470 (Part Time Sum) * \$510 (Full Time Sum)
<b>After School Only</b> Full Days Included	*\$515	*\$385 (Part Time Sum) *\$430 (Full Time Sum)

**DROP IN PLAN** – please see fee schedule for details – \$25 registration fee. Must be on Visa/MC/AMEX/DISCOVER payment plan!  
There is a change in how we are billing this school year. Please see payment agreement.

### FAMILY INFORMATION

**1<sup>st</sup> Parent/Guardian:** \_\_\_\_\_ B/date: \_\_\_\_\_ Relationship: \_\_\_\_\_ Email \_\_\_\_\_

**2<sup>nd</sup> Parent/Guardian:** \_\_\_\_\_ B/date: \_\_\_\_\_ Relationship: \_\_\_\_\_ Email \_\_\_\_\_

**Sibling's Name** \_\_\_\_\_ B/date \_\_\_\_/\_\_\_\_/\_\_\_\_ **Sibling's Name** \_\_\_\_\_ B/date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Sibling's Name** \_\_\_\_\_ B/date \_\_\_\_/\_\_\_\_/\_\_\_\_ **Sibling's Name** \_\_\_\_\_ B/date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Please list your child's previous childcare experience and caregiver(s):** \_\_\_\_\_  
**Approximate drop off time if attending before school:** \_\_\_\_\_ **Approximate pick up time if attending after school:** \_\_\_\_\_  
**How did you hear about our program?** Nsp ad \_\_ YMCA Web page \_\_ Y/Prog Guide \_\_ School \_\_ Friend \_\_ Other \_\_\_\_\_

### POLICIES

**Early Release or Late Start** plans vary from school to school. There will be a minimal additional fee for this time and options will be finalized by August 1.

**Changes:** Any consistent change in your child's schedule/plan must be submitted to your **Site Director** on a **completed change/cancellation form 30 days in advance of the change**. A \$25 change fee is charged for **all** changes in plans or schedules. Exceptions are made for uncontrollable issues such as life altering illnesses or non-voluntary loss of employment. Documentation is required in these situations. There are no credits or refunds for missed days and vacations.

**Cancellations:** A **completed cancellation form** must be submitted to your **Site Director** at least **30 days in advance** of your child's last day. Please thoroughly fill out the form and list reasons for cancellation so that we can effectively evaluate this information. **No refunds** are issued for fees already paid due to changes or cancellations, however, credits may be issued when appropriate. Cancellations for the Year Round Plan must be made by April 1st.

**Core Values:** I understand that the YMCA focuses on HONESTY, RESPECT, RESPONSIBILITY, & CARING. These values are expected to be modeled in every day activities from staff, family members and children. I agree to model these values and expect my child(ren) to do so as well.

**Payment Option Form:** Everyone must submit a completed payment option form with registration paperwork to sign up for automatic Visa/MC/AMEX/DISC withdrawal or manual option. Both options are provided with a monthly statement. It is your responsibility to look at your statement monthly and contact billing before the 1st of the month if you are seeing any errors. Statements need to be looked at each month by the responsible party to ensure accuracy. No registrations are accepted without a payment option form. **First month tuition and registration fee are due at time of registration.**

**CCAP/Third Party Families:** If you are receiving benefits from CCAP or any other third party, you must sign a CCAP agreement upon registration and a payment option form, even if your parent fee is \$0 upon registration. Registration for CCAP can only be accepted with a current written authorization from CCAP and a YMCA CCAP participant agreement. All cancellation/change policies apply to CCAP families. Please be aware of them so you do not end up paying for care you are not using.

**Informational Documents:** It is a **requirement of registration that you have read the Fee Schedule, Parent Handbook, BVSD calendar and Full Day/In-Service Sign up Policies and Deadlines** information before registering each year. Your signature below confirms that you have read these documents and are accountable for the information. All forms and informational documents are available at [www.ymcabv.org](http://www.ymcabv.org) under "Afterschool" and are available in hard copy from your Director.

Person(s) legally responsible for payment of account \_\_\_\_\_ Relationship to child \_\_\_\_\_

**Print Responsible Parent/Guardian Name** \_\_\_\_\_ **Signature** \_\_\_\_\_ **Date** \_\_\_\_/\_\_\_\_/2011

**Intake Name** \_\_\_\_\_ **Date** \_\_\_\_\_ **Billing Input** \_\_\_\_\_

**WHITE COPY TO YMCA  
YELLOW COPY TO PARENT**

**Received at:** \_\_ Mapleton \_\_ Arapahoe \_\_ Mail School Site at \_\_\_\_\_