

Heatherwood Elementary

7750 Concord Drive

Boulder, CO 80301

Main Office 720-561-5586

Attendance 720-561-5276



Student Handbook

2009-10 School Year

Boulder Valley School District

Information

<http://bvsd.org>

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Educational Program

Heatherwood's strength lies in its balanced curricular program. Children master and apply basic skills through authentic learning activities which emphasize research, problem solving, simulations and technology. The strength of the educational program is credited to the teaching staff, which is recognized locally and throughout Colorado for its expertise. The School Improvement Team goals are to continue to build a positive school climate and increase collaboration, increase the academic challenge for high ability learners, and improve reading, writing and math achievement and to increase understanding and respect for differences.

Students who attend Heatherwood Elementary are expected to behave according to the student written Heatherwood Constitution:



We the students of Heatherwood School believe that all students, staff and parents should live by the following:

People should not be judged or made fun of for their color, religion, or other differences.

Everyone should have the right to speak their point of view and not be teased for expressing it.

People should not be judged by their physical appearance or their abilities or lack of abilities.

Treat all students and staff with kindness and care.

A hearing for a discipline, with witnesses called, is the right of every student.

Treat others the way you want to be treated.

It is the expectation that all Heatherwood students will:

- Listen, speak and act respectfully to all adults and students
- Respect the property of others
- Behave in ways that will not harm themselves, others, or any property
- Follow cafeteria, classroom and playground rules

Heatherwood Elementary Communication Agreements:

- Positive intent in search of a positive outcome
- Active listening/clarification
- Appropriate form and time
- First person communication
- Be empathetic and respectful

Requirements for Entrance

- Kindergarten 5 years on or before September 30
- First Grade 6 years on or before September 30
- Physical Exam Requested of all kindergarten, 4th, and students new to the district
- Immunization Records Up-to-date information
- Birth Certificate

For students transferring from outside the Boulder Valley School District, the following information is also requested:

- Records of attendance
- Grade placement
- Academic achievement

Cumulative Records

Cumulative records are kept in the school office and are available only to professional members of the school staff, the student and parents or other legal guardian of the student. The records contain the student's history of grades accumulated during the school year, standardized test data and other records of academic achievement. The parent, student or guardian of a student may request an appointment to review the records with a staff member. Requests must be made 24 hours in advance. Copies of contents of cumulative records will be provided upon request.

Assessment Days

The school year will begin with two assessment days. Children will attend one of these days for a 90 minute assessment period. This start to the school year is dedicated to meeting the teachers in a one-on-one and small group setting. Kindergarten students are scheduled for a 30 minute assessment time with their teacher. For kindergarten students, it will look very similar to our preview days where students are asked to recite their letters and numbers, letter-sound recognition and to write their names. This time with students is a benchmark for us and will allow us to monitor their growth over time. We will also learn where our kindergarten students are on the developmental continuum of skills when they start school. Please do not feel pressured to work with your children to prepare them for these "snapshots of their learning," instead have fun with your children and read, read and read with them this summer in an enjoyable manner. First through third grade students will take a reading running record or Qualitative Reading Inventory (QRI) based on their previous reading level and a quick math assessment during their assessment time. Fourth and fifth grade students who are on an Individual Literacy Plan (ILP) will also receive the QRI assessments and students reading at grade level or above will complete a modified QRI assessment with a teacher. The reading assessment will not take the entire 90 minutes, so students will also provide a journal or writing sample, math assessment or other activities planned by their grade level teachers. You will find your child's assigned assessment time in their report card and incoming kindergarten students will receive their time in their June letter. There will also be a reminder letter mailed home in early August. If your children are unable to attend at their assigned time, we are unable to make changes and they will be assessed at a later time during the beginning of the school year. There will be a social gathering in the cafeteria for parents to meet with PTO and School Improvement Team representatives while they are waiting for their children to be assessed.

Special Needs

If your student has special needs due to a disability and requires special accommodations in the classroom, please notify the principal and every effort will be made to make the necessary accommodation(s). If your student needs special accommodations in order to participate in any school activity, please notify the principal or the District's Central Office at least two days in advance of the event so that appropriate arrangements for reasonable accommodations may be made.

Special Education

Special Education services are provided through our Instruction Intervention Model. Special Education teachers and service providers are part of the Intervention Team. They bring their experience and specialized skills to serve our whole school as well as students with IEPs. Our intent is to provide inclusion at the highest level as well as specific, prescribed instruction where it is needed. Heatherwood also services students on the autistic spectrum in a Cross Categorical program.

Talented and Gifted (TAG)

A variety of talent development activities are offered to students with strong interests in specific subjects. Students who demonstrate gifted abilities in academic areas are identified and appropriate learning activities are developed for them within their regular classrooms or for short sessions in other classrooms. Students may be nominated by parents, classroom teachers or specialists. An assessment process will take place to determine the academic needs and strengths of the student. All second grade students are given the RAVENS assessment. The TAG Academic Advisor oversees the program.

Parent – School Communication

Communication between parents, students and staff is vital to the team effort we employ to ensure a successful educational experience for your student at Heatherwood. Parent-Student-Teacher conferences are held two times a year, in the fall and spring. Parents may also request a meeting with their student's teacher at any time during the year. Many teachers utilize email in an effort to keep parents informed.

Our Parent Teacher Organization (PTO) and the School Improvement Team (SIT) are groups that are key to our school's success and effectiveness. Both are open to all parents and community members and each group has Heatherwood staff representation. This is a wonderful way to become an active participant in your child's school and education.

Heatherwood's newsletter, *Husky Highlights*, is published two times a month and comes home in the student folders. School happenings, dates and times of upcoming events, and pertinent community information will be noted in the newsletter. In addition, periodically, flyers will be distributed to students noting important events or announcements. Heatherwood Elementary also has a web page which may be accessed through the District website: <http://bvdsd.org>. Information on the website includes classroom schedules, a copy of the handbook, the latest edition of the newsletter, current events calendar and student work

Preschool Program

The Heatherwood Preschool Program educates children identified through Child Find who have educational and therapeutic needs as well as typical peers. The Boulder Valley School District preschools are designed to meet the physical, emotional, social, intellectual, and language development needs of students utilizing developmentally appropriate classroom practices. The teaching strategies employed in the preschools recognize that young children learn through active exploration and interaction with responsive adults, other children, and open-ended experiences which provide rich opportunities for learning. (CDHS Regulation: 7.702.41.A) The preschool serves children ages 3-5 years old. Some programs may have a “cut-off” age based upon the child’s age on September 30 of the current school year. (CDHS Regulation: 7.702.41.B) The school hours are from 8:00 AM to 11:30 PM daily. The District also assures that children enrolled in preschool are at sites which follow the Colorado Department of Human Services (CDHS) Rules and Regulations for Child Care Centers. If you have questions regarding the program, please call Silvia Olave at 303-447-5075.

Kindergarten

Requirements for Entrance

- Five years old on or before September 30
- Immunization records, up to date
- Physical exam, current within one year
- Birth Certificate

AM-PM Classes

The kindergarten students attend class for half of the school day. The morning class is from 8:00 am to 10:45 am. The afternoon class is from 11:45 am to 2:30 pm. There will be no mid-day busing of kindergarten students. Considerations for kindergarten placement are a gender balanced classroom, special needs and K-Care enrollment.

Specials

Art

Each classroom has one 50 minute art class per week with the art specialist. Art offers a wide variety of opportunities for artistic expression. In addition to heightening individual student’s specific artistic skills, the program helps develop aesthetic awareness, self discipline and personal fulfillment. Classrooms teachers also incorporate art into many of their learning activities.

Music

All students have two or three music classes per week depending on the grade. They have opportunities to learn music concepts through singing, playing instruments, moving and listening. Reading notation and composing, music history and appreciation and performance are also a regular part of the program.

Physical Education

All students have two or three periods of physical education each week. The program helps each child develop a high level of motor skills and fitness. Students are expected to dress accordingly and participate in all scheduled physical education activities unless prohibited due to medical reasons. Such reasons must be verified by a written note from the parent and/or doctor. We request that students wear rubber or crepe soled shoes (avoid black soles) if possible.

Instrumental Music

Our instrumental music program, consisting of band and orchestra, is available to any interested student in grade five. It includes lessons and experience and group and individual performances. Students perform several times throughout the school year. Lessons are at no charge. In most cases parents rent or buy their child's instruments.

Library Media

The library is utilized on a need basis. It is open to individual students throughout the school day. Information skills which integrate with the curriculum are cooperatively planned by the Media Specialist and the classroom teacher. K-5 students come regularly for book sharing and library experience. We have a fully automated library system. Students are issued their own library cards. Students are responsible for the cost of replacing any books which are lost when checked out in their name. Parents will be notified periodically of overdue books.

Transportation

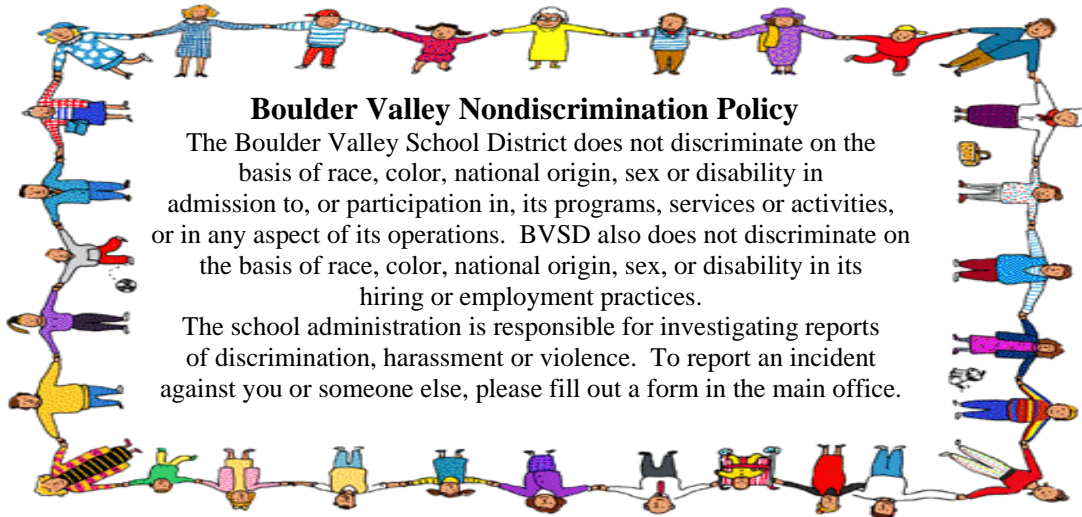
Bus transportation is provided for the students who live on the west side of 75th Street. **There will be no bus transportation at mid-day for kindergartners.** Please check the regular bus schedule for pick-up and drop-off times. Cars may not park in the bus lanes on Heatherwood Drive or the van pick-up/drop-off areas on Concord Drive. Kindergartners are not allowed to cross any streets alone. Parents picking up their child are expected to do so outside the classroom.

First Day of School

The first day of kindergarten can be challenging, not only for the child but for the parents as well. For this reason, we stagger the start for kindergarten students. Half of the students in the class will attend one day, the second half the following day. The full class will meet together for the first time on the third day of school. The students are asked to arrive at school prior to the starting time for their class and line up on the sidewalk outside the entrance door near their classroom on the north side of the building. The teachers will take the children inside at the appropriate time. Parents are asked to say their good-byes outside the classroom. The children may be picked up after class outside the school entrance near their classroom door. During the first week of school, volunteers will be available to assist students. Bus students are escorted to their buses by a teacher or authorized adult.

Kindergarten Childcare

The Kindergarten Childcare Program, K-Care, is available to students enrolled in kindergarten. The objective of the Kindergarten Care program is to provide a safe and enriching environment for kindergarten aged children needing a full day experience. Interested parents may contact the school office prior to the beginning of school. Tuition is determined prior to the beginning of the class, payable in monthly payments. The monthly billing will be sent from the Community School's office. Scholarships are available and will be granted at the Community School Program office or through your county's Colorado Childcare Assistance Program (CCAP). Social Services qualification requirements are used in hiring Kindergarten Care teachers.



Boulder Valley Nondiscrimination Policy

The Boulder Valley School District does not discriminate on the basis of race, color, national origin, sex or disability in admission to, or participation in, its programs, services or activities, or in any aspect of its operations. BVSD also does not discriminate on the basis of race, color, national origin, sex, or disability in its hiring or employment practices.

The school administration is responsible for investigating reports of discrimination, harassment or violence. To report an incident against you or someone else, please fill out a form in the main office.

Boulder Valley Mission

The Boulder Valley School District challenges students to achieve their academic, creative and physical potential in order to become responsible, contributing citizens.

Strategic Plan Priorities

- Maximize Student Learning and Achievement
- Foster Collaboration and Partnerships
- Value Diversity and Promote Understanding
- Manage Assets Responsibly
- Hire a High Quality, Committed Staff

Parent Teacher Organization (PTO) and School Improvement Team (SIT)

The PTO is an affiliate of the state and national PTO. The goal of PTO is to promote and enhance the education and enrichment of children. PTO provides people and financial support for many school programs including outdoor education, art enrichment, literacy night and more. Membership in the PTO is open to all community members, parents, teachers, students and businesses.

The SIT serves as the state-mandated accountability committee for Heatherwood. The accountability committee meets monthly to monitor progress toward goals. The committee reviews what we have currently in place and considers additional ideas for achievement, organization and equity goals. SIT consists of parents/community members, teachers and the principal. The mission of the Heatherwood Elementary SIT is to promote, support and ensure quality education for all children by overseeing the accountability and accreditation process, by analyzing student and community data, and by developing and monitoring school goals, soliciting, coordination and dissemination information with the school community, honoring the individual uniqueness of people of all ages and cultures, identifying problems that hinder or prevent the continued improvement of the community educational process, and advocating for creative, positive change. Decisions will reflect sound educational philosophy, legal and ethical standards, school board policies, and budgetary considerations.

Student Directory

The Student Directory is published in the fall of each school year. It lists classes with parent and student names, addresses, phone and email information. The directory is published with parent permission and is to be used only for school use and not for solicitations. Parents input their contact information at the website: <http://bvdsd.org/schools/heatherwood> and click on link contact/volunteer information.

School Hours and Attendance School Hours

Kindergarten	8:00 – 10:45 a.m. / 11:45 a.m. – 2:30 p.m.
Grades 1 – 5	8:00 a.m. – 2:30 p.m.

Transportation and lunch are provided each day that school is in session from 8:00 – 2:30 p.m. The school office is open from 7:30 a.m. to 3:30 p.m.

Arrival at School

School begins promptly at 8:00 a.m. Children may begin arriving at 7:50 a.m. Early arrival, prior to 7:50 a.m., is discouraged except in unusual circumstances, in which case special arrangements for supervision must be made with the principal or teacher prior to the child's arrival. There is no adult supervision of students before 7:50 a.m. or after 2:40 p.m.

Students are to line up for their classes outside the door nearest their classroom. These areas will be posted along with the class lists at the beginning of the school year. Students are not allowed to enter the building before school.

During severe weather, when school is in session, children will be admitted to the cafeteria upon arrival and supervised until the bell rings.

Attendance Procedures

Regular attendance is an essential part of a student's education. Students are expected to be in attendance every school day as required by state law and district policy. All absences have a negative effect, regardless of the cause of the absence or the attempts to make up work missed. Teachers cannot teach students who are not present, and instruction cannot be replicated with assignments to be completed outside of school. However, there are times when students must be away from school. Parents will be notified of excessive excused absences by letter. If excused absences continue, parents will be required to provide medical documentation to excuse student's absences. Further absences will involve a conference with the Attendance Advocate for Boulder Valley Schools and an attendance contract. An action plan will be developed to ensure more regular attendance.

Excused Absences as Defined by BVSD

- Temporary illness or injury
- Absence pre-approved by the school administrator
- Extended absences due to physical, mental or emotional disabilities
- Student is in the custody of the court or law enforcement authorities
- Emergency, serious illness, or death in the family
- Medical and dental appointments which cannot be scheduled outside the regular school day
- Extremely inclement weather
- Participation in a religious observance

Unexcused Absences

- Absences due to suspension
- Truancy. If you are absent (full or partial days) without the consent of your parent/guardian
- Parents who know in advance that their children will be absent are asked to let the attendance clerk in the office and the classroom teacher know the reason for the absence. Students will be expected to make up work missed during periods of absences. We strongly discourage extended family trips during regularly scheduled school days.

Daily Attendance

If your child is absent, please call the Heatherwood attendance line at **720-561-5276** by 8:15 a.m. If your child is absent for a number of successive days, please call the school each day. A message may be left on the recorder 24 hours a day. If the student's parents or guardians will not be available for a period of time, a trip for example and alternate care arrangements have been made, please write a note to that effect for the office in case of any emergency. Please always notify the attendance clerk in the office of an absence, not just the classroom teacher.

Tardies

When a student is late in arriving at school, they need to **sign in at the office** and explain their reason for being late. Any student who accumulates three or more tardies in a trimester will be required to stay after school for 20 minutes on the day of the tardy arrival. During the day of the third (or more) tardy, the parent will be contacted to make arrangements to have their child picked up at 2:50 pm. Continued excessive tardies may result in contact with the District's Truancy Officer.

Excused Tardies

- Medical appointments
- Temporary illness
- Inclement weather
- Extenuating circumstances

Unexcused Tardies

- Oversleeping
- Walking too slow
- Parents stopping for coffee on the way
- Missing the bus due to getting up late

Visitors to Campus

The Heatherwood campus is closed. Students are not allowed to leave school grounds during the day unless they have been signed out in the office. Additionally while community members are welcome to use the school grounds/playgrounds, they may do so only after 4:00 pm on school days, on weekends or holidays. Access to the school is through the main doors only. All other doors will be locked during instruction hours. The safety of our students is our number one priority. For that reason, any adult wishing to visit the school, drop something off for their child, talk to the administration, or volunteer in the school, **must sign in on the clipboard in the office upon arrival on campus and visibly wear a "Visitor" or "Volunteer" badge at all times.** Adults not wearing a badge will be asked to sign in at the office. Adults should contact individual teachers to arrange appropriate visitation times. School administration reserves the right to determine the appropriateness of visits from individuals other than a parent/guardian. Students are not permitted to bring school age or younger guests to school.

Early Dismissals and Partial Days

When a child needs to be dismissed early for personal reasons, please send a note to the teacher including the date, time, reason for early dismissal and the name of the person picking up the student. Please sign the child out at the office prior to picking him/her up. The teacher will need a pass, obtained by the parent at the office, before he/she can release your child. Any student arriving to school after 9:10 am or leaving school prior to 1:10 pm will be marked absent for one half day.

Regular Dismissal

School is dismissed at 2:30 p.m. Students who do not ride the bus need to be picked up by 2:40 p.m. There is no supervision after 2:40 p.m. and unusual circumstances require prior arrangement.

Going Home with a Friend

When a child has a parent's permission to go to another person's home after school, please send a note that is signed and dated, that includes your child's name and their destination. If riding the bus, the note must be signed by someone in the school office or the child will not be permitted to ride the bus. Also, play plans must be made and confirmed before the child arrives at school. Telephone calls for this purpose will not be permitted.

Birthday Celebrations

A student may have a short celebration of their birthday in the classroom with the approval of the classroom teachers. Parents wishing to send healthy treats should include enough for everyone in the class and may come and help to serve the food if they wish. Contact individual teachers for food allergies in the classroom or for more information.

Snow Closures

Please check the Boulder Valley School District website at <http://bvdsd.org> for the most current information regarding snow closures. Stations notified in the event of school closings are as follows:



<u>AM</u>		<u>FM</u>	
KBOL 1490	KHOW 630	KOZI 101.1	
KOA 850	KLZ 560	KWBI 91.1	
KIMN 950	KOZI 1430	KBCO 97.3	
KBNO 1220	KBCO 1190	KGNU 88.5	
KLMO 1060		KYGO 98	



T.V. CHANNELS 4, 7, 9

Please listen and watch the school closings carefully. The BVSD district announces two types of closures: Partial Closure (which mainly affects mountain schools) and Total Closure.

It is the responsibility of parents to decide if their child should attend school during extremely bad weather. A note or call from a parent to the school will always excuse late arrival or absence under such weather conditions.

Crisis Response Plan

If there is a local threat, Heatherwood is alerted by the Boulder County Sheriff's Office and our school district's administration offices. The following is some information that may be helpful to you if certain scenarios arise:

- If the safety of the school is in jeopardy, a decision to evacuate to another location could be made. Arrangements have already been made with the St. Mary Magdalene Church in Heatherwood should we ever need to relocate to another building. In such a situation, we would take emergency cards with us and begin contacting families from the evacuation site. It is essential that we have current and correct telephone numbers

and emergency contacts. Students are “signed-out” only to approved adults with identification from the evacuation site.

- If the school site is deemed safe but additional security is warranted, we will activate various phases of “lock-down.” This could involve locking all external doors and/or locking internal hallway entry doors. At any time during a lock-down, parents are discouraged from coming to the school until an “all clear” signal is given by law enforcement or district officials. If a parent does arrive at the school, a staff member will be at the doors and will require identification for you to enter.

Parents or guardians should follow these procedures for picking up your child during an incident described above:

1. Sign their own child out in the lobby/pit area
 2. Receive a “Heatherwood bear” as proof of check in
 3. Go to the classroom and present the “bear” to the classroom teacher
 4. Pick up your child
 5. Return to the front entrance and have a staff member check off that you are leaving the building through the main entrance with your child
- Due to the number of working parents, we will not dismiss school early or allow children to leave unaccompanied by an adult. An occasion could occur whereby school dismissal is delayed in which case buses will be held and parents will be asked to enter individually or in small groups to pick up their students from the inside of the school.
 - During these situations, the phone lines will be busy. Please be patient and try to keep your phone calls brief.
 - If a crisis were to occur, we recognize that maintaining routines is very comforting to children. Even during a “lock-down,” we will make every attempt to proceed with the school day as normal as possible.
 - If a member of your household or family is deployed for military action, please contact your child’s teacher. Our school staff, teachers, psychologist and social worker can offer support strategies to the children and let you know of typical reactions for children.

Transportation To/From School School Bus

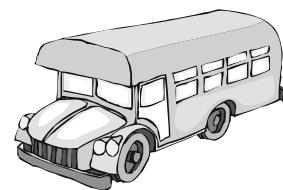
Bus schedules are available in August and are posted outside the main entrance of the school. During the school year, schedules may be obtained from the school office.

Many of our children ride a bus each day or will have an opportunity to ride the bus sometime during the school year. The following basic rules and suggestions are designed to help provide the safest means of transportation.

Before the bus arrives:

Children are expected to display appropriate behavior at their respective bus stops, waiting patiently and quietly at all times.

1. Leave home on time each day.
2. Walk facing traffic if there are no sidewalks.
3. Arrive at the pick-up spot five minutes before the bus.
4. Wait off the roadway, not in the street, staying off lawns.



Boarding the bus:

1. Wait for the bus to come to a full stop.
2. Be polite and take your turn getting on without pushing.
3. Use the handrail.

Conduct on the bus:

1. Walk to a seat and stay there. Do not stand or move around while the bus is moving.
2. Follow the directions of the driver. Do not talk to the driver unless it is an emergency.
3. Walk quietly so that the driver can hear traffic sounds. Loud yelling or profane language is not allowed.
4. Keep arms, feet and articles out of the aisle.
5. Keep arms and head inside the bus, leaving the windows in the position they were when you boarded the bus.
6. Do not deface or litter the bus.
7. Do not touch any safety device.

Leaving the bus:

1. Do not stand up and leave your seat until the bus is fully stopped.
2. Take your turn, don't push those in front of you.
3. Use the handrail and watch your step.
4. Be aware of traffic when leaving the bus.

It is a privilege to ride a BVSD school bus, NOT a right.

Call the BVSD transportation office at (303) 447-5125 if questions or problems arise regarding bus transportation. The transportation department's behavior expectations and safety rules will be given to your child by their bus driver during the first week of school. Failure to abide by these rules could lead to a seat assignment or a suspension of bus-riding privileges.

Walking

Please encourage your child to develop proper safety habits.

1. Start to school early enough to arrive on time without rushing.
2. Walk on the sidewalk, or if there no sidewalks, on the left side facing on-coming traffic.
3. Cross only at intersections and school crosswalks.
4. Refuse to enter or approach strange automobiles.
5. Proceed directly to school or home before beginning to play.

Bicycles and Scooters

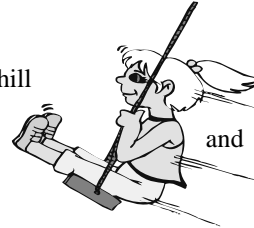
The school does not undertake any responsibility for the safety of students when they are not on school grounds, nor the responsibility for any student riding a bicycle or scooter to or from school. The decision to permit a student to use a bicycle or scooter and the compliance with basic safety rules relating to proper usage are responsibilities of the student and his or her parents. Therefore, the school strongly suggests that parents review general safety procedures and safe routes to school with their students.

The school or district cannot be responsible for lost, stolen or damaged bicycles or scooters. Please remind your child that bicycles and scooters are **not** to be ridden on the school grounds and sidewalks. Bicycles must be locked to the bicycle rack and not to a fence. Scooters are to be locked to the bicycle rack or carried into class. When on school grounds, your child is to walk his/her bike and walk or carry his/her scooter.

Recess and Playground Rules

Recess

Recess is cancelled only when the wind is strong enough to lift the dust, the chill factor makes it unbearable to be outside or it is raining. We recognize and take care of the very few exceptions to this rule. Children who have been ill cannot participate in all phases of the school program, including recess, should in most cases be kept home until the illness has passed.



Playground Rules

These rules are designed to ensure the health and safety of all of our students and, therefore, to prevent injuries and dangerous play. Each student is expected to abide by these rules, including, cooperating with and respecting all Heatherwood staff members. **The following behaviors are not allowed:**

- physically hurting people
- abusive language
- throwing objects such as sand, rocks and snowballs
- disruptive behavior
- no tag games or “groundies” games on the equipment
- no dodge ball games allowed

The following are never permitted on Heatherwood playground or in the hallways:

- hard baseballs, wood and metal bats
- hard Frisbees
- water guns
- skate boards
- roller skates, inline skates or roller blades
- portable radios or headsets or video games

The large playground boundaries are:

- the shed on the basketball court, play is not allowed in the west field, or on the platform by the gym wall
- the first light pole by the parking lot on the east side of the school
- the corner of the science lab, play is not allowed on the picnic tables

Slides:

- Go down the slide sitting down, feet first (not hands, or head)
- Go down the slide only, do not walk up
- Do not jump off or climb on the outside of the slide
- Go down the slide one person at a time
- Once on the slide, go down and get off right away
- Do not stand on the bottom of the slide

Swings:

- Sit on swings, do not lie on your stomach or stand on them
- Swing straight only; do not twist when swinging or when sitting
- Never jump off a swing
- Do not twist swing seats to make the swing higher

Fields cannot be reserved and are to be used as marked with the orange cones.

Game Rules:

- Soccer is 4 on 4 with 2 subs
- Baseball is 6 on 6 with no subs
- Kickball is 6 on 6 with no subs
- Football is 4 on 4 with 2 subs
- Basketball is 4 on 4 with 2 subs

Tetherball Rules:

- Players who want to play must line up at the colored poles
Blue=3rd, 4th, 5th, Green=1st, 2nd, 3rd
- The first player in line gets to serve. After that the new or challenging player gets to serve
- A serve can be a throw (the ball not the rope) or a hit
- After the ball is served, players may only hit the ball
- The ball may hit the pole and still be played
- Players may never touch the rope during play
- Players may never touch the pole during play
- No juggling the ball (no pop-corn)
- Players are out if:
 - The other player tethers the ball first
 - A player hits the rope
 - A player touches the pole
 - A player crosses the line
 - A player catches the ball
- There are never any re-do's!

Under the building over-hang, students should walk, use appropriate voices and not bounce balls.

Playground Equipment

A distribution system of recess equipment has been implemented. Equipment was purchased with PTO funds to meet the many diverse interests of our students and to allow for more choices in play activities. The equipment is housed in our new shed which was provided by and constructed by our PTO. Students will monitor and be responsible for dispensing and the return of equipment after use.

A team of two students will supervise, check out and monitor the return of the equipment. Students will sign out the equipment and be responsible for its return after play and at the end of recess. If equipment is left out or not returned after play or at the end of recess, the student will be unable to check out any equipment for a designated amount of time. The student who signs out the equipment is responsible for its return. Equipment managers will rotate on a schedule.

As a component of the playground recess plan, students and teachers are reevaluating rules for choosing teams and play partners. Feedback from students and paraeducators has indicated that recess games have become over-crowded for the number of participants in some games and for the amount of space available. Smaller groups of students playing with a greater choice of equipment will allow for more participation and increased playtime at recess.

Behavior Expectations

Responsibilities

The main responsibility for a student at school is to learn. Every student has the right to pursue learning in a safe and comfortable atmosphere. With this right comes the responsibility to respect the rights of other students. Arrive on time and be prepared for school. Teachers and their students work together to decide on any rules which are needed in classrooms. Each August, and as needed, class meetings will be held to discuss safe conduct in the halls, restrooms, cafeteria, playground and indoor recess times. Teachers will also discuss what to do about strangers and stray animals on school property. In general, students are expected to demonstrate the character traits that matter at Heatherwood.

All students at Heatherwood can be successful if they do their work each day and show respect for themselves and others. Student behaviors that are disrespectful and are considered unacceptable include but are not limited to:

- Use or possession of alcohol or other drugs. This will lead to automatic school suspension and possible expulsion
- Use or possession of any tobacco products. This will result in a conference with an administrator, home contact and possible suspension from school
- Continued willful disobedience or open and consistent defiance of school authority (insubordination). Every student is expected to respect the reasonable requests made of him/her by every adult staff member. Failure to do so will result in a conference with an administrator, parent/guardian contact, possible detention, community service or suspension.
- Willful destruction (vandalism) or theft of property. This will result in a conference with an administrator, restitution, parent/guardian conference and detention, community service or suspension from school.
- Harassment, fighting or attack on another student. This will result in a conference with an administrator, parent/guardian notification, detention or community service and/or possible suspension or expulsion from school.
- An action that is deemed a disruption to the education of others. This will result in removal from class and referral to an administrator. In addition, a student who is deemed to be “habitually disruptive” (continued behavior that, when initiated, causes a substantial or

significant disruption of the learning environment or school operation) may be expelled under Colorado law.

- Inappropriate student interaction. This includes, but is not limited to foul/offensive language, inappropriate dress, improper gestures, racial slurs, sexual harassment, inappropriate physical contact (aggressive roughhousing), bullying, verbal abuse/ridicule, “put downs”, demeaning name-calling. Infractions may result in a referral to an administrator, parent/guardian notification, detention, suspension or other appropriate consequences.

The above behaviors are considered specific school infractions and as such will include appropriate consequences. These disciplinary actions will be applied by all staff members and may include such sanctions as temporary removal from a specific class, a parent/guardian contact or conference, community service, administrative detention, in-school suspension, out-of-school suspension or expulsion from school for a designated period of time or police involvement.

The Heatherwood staff strongly believes that “appropriateness” is an important standard of judgment for each student. Therefore, we hold students accountable for using good judgment regarding what behaviors are appropriate in various situations.

Heatherwood does not take these behavioral expectations lightly. Administration and staff pledge to make our school the safest it can be.

Just because there is no written rule against something, does not mean that it is okay to do it.

Student Discipline

Discipline reports are written by staff members for behaviors such as defiance of authority, inappropriate physical contact, destruction of property, jeopardizing the health and safety of others or disruptive behavior.

Heatherwood seeks to achieve self-discipline and self-control on the part of every student by communicating student conduct rules, teaching, reinforcing, and modeling appropriate behavior and holding students accountable for their actions. In most instances, parents will be called when a discipline form is written for their student. After three disciplines are given, a meeting between the principal, student, parents and teacher will be scheduled.

Conflict Resolution Process Win/Win Guidelines

When conflicts arise in the Heatherwood community, all adults and children are encouraged to apply the following steps to resolve the conflict:

1. **Cool Off.** Separate and take time for the anger to subside and clear thinking to return.
2. **“I” Messages.** Tell the other person how you feel, being sure to begin the statement with “I” rather than “You”. For example, “I felt angry and hurt when you called me a name”.
3. **Take Responsibility.** Acknowledge what you have done that contributed to the conflict.
4. **Brainstorm solutions.** Come up with possibilities on how a problem can be resolved or how a situation can be avoided in the future.
5. **Thank and Forgive.** Apologize, affirm and thank the other person.

Dress Code

Students are to dress in clothing which is neat and clean and not disruptive to the learning process in the classroom. Shirts advertising tobacco, drugs, alcohol or inappropriate language are not to be worn. Bare midriffs, spaghetti straps or short shorts, low riding pants or shorts exposing underwear or skin are also not allowed. Students will not be allowed to wear outside clothing in the classroom. Please be aware of our changeable weather and prepare children accordingly. Children should have warm hats, mittens and boots to wear for outside in cold weather. Appropriate footwear is required to be worn at all times for example shoes inside, boots outside for snow, tennis shoes in Physical Education classes. It is advisable for girls to wear shorts under their dresses. Hats are only allowed during outside activities and recesses at Heatherwood. No hats or head scarves or bandanas are to be worn while inside the building.

Gum

Gum chewing will not be allowed in any area on the school.

Values and Standards of Conduct

In order to encourage respect and consideration for others, the Boulder Valley School District established the following standards:

- Students and adults are expected to behave in ways that respect individual differences and promote nondiscrimination
- Adults in the school environment are expected to behave in ways that promote positive behaviors among students
- Students and adults who experience and/or report discrimination in good faith and upon reasonable belief or evidence will not be penalized; those who engage in discrimination will be subject to discipline



Classroom Placement and Practices Placement

The placement of student in classes is an important task and one which involves many different factors. We consider teacher input, class size, peer relationships academic strengths and weaknesses, gender, language skills, leadership capability, special service needs and more. You're invited to supplement what we know about your child by completing a student information form available from the office. You may describe your child's strength and weaknesses, learning style, type of learning environment in which he/she is most successful, interests and any other pertinent information that might be helpful to us. We will incorporate your information with ours before final decisions related to class placement are made. Please do not request teachers. Some parents like to visit classrooms and observe as they think about the next school year. While parents are always welcome at Heatherwood, please understand that teachers need to focus on instruction and student learning when they are with children's and they cannot take time to hold discussions with parents who are visiting. Parents are asked not to request specific teachers, so visiting classrooms is discouraged. Thank you for your understanding.

Conferences

Conferences are an important part of the learning experience at Heatherwood. Fall conferences are mandatory for parents to attend and spring conferences are optional. Spring conferences are a time to look at your children's growth over this school year. It is also a time to discuss appropriate goals for your children to finish the final trimester learning to their fullest potential. Conferences are most beneficial when both the students, parents and teachers participate actively. Following are some ways that you can make the conference most productive at this time of year:

- Make a list of questions you want to discuss with your child's teacher.
- Don't hesitate to ask questions for clarification. It is important to us that we are all on the same page when it comes to your student.
- Don't hesitate to share information about your child.
- Encourage your child to discuss how things are going so far.

There are many benchmarks that teachers record about children's growth over time. Teachers will share information that shows how well your children meet the district standards in their academic areas and report on their social development. Communication between parents and teachers about student learning is an important part of reinforcing the importance of your children's continuous improvement over time.

Class Lists

On the afternoon preceding the first day back for teachers, class lists by grade and teacher are posted in the windows at the front entrance of the school. A lot of time is put into balancing classrooms for gender, personality and special needs. Changes to these lists are strongly discouraged. Classroom placement appeals are at the discretion of the principal.

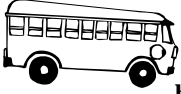
Standard-Based Report Cards

Report cards are sent home following each trimester. The first and second trimester, please sign and return **only the envelope** to your child's teacher. At the heart of accountability is the communication of results. Older report cards were not designed to communicate student progress toward the attainment of standards. Standards are changing the conversation among teachers and parents about rigorous expectations for students. The standards-based report card aligns standards, curriculum, assessment and reporting. Characteristics of the standards-based report cards are Performance Rating for Content Areas of Language Arts, Mathematics, Science, Social Studies, PE, Music and Visual Arts. The card also includes Performance Rating for Characteristics of Successful Learners, Extensions and Interventions, Attendance and Comments.

Homework

Homework is viewed as the opportunity for students to practice skills and apply concepts which were previously introduced at school. If your child has not completed expected classroom assignments, it will become the child's responsibility to complete it as homework. The guideline for the amount of homework to expect is approximately ten minutes of homework for each grade in school, for example, 10 minutes x 4 (for 4th grade) = 40 minutes per week night.

Field Trips



To participate in field trips, a permission slip will be sent home with each student for every field trip. This slip **must** be signed by a parent and returned to the teacher prior to the outing. **Students without signed permission slips will not be allowed to participate in the trip.** Parent volunteers are usually needed to help accompany students on these excursions. Parents who will be driving students will need to complete and return to the office a BVSD driver form, along with a copy of their driver's license and their insurance declaration page. For insurance reasons, siblings are not allowed on class field trips.



Telephone Use

Students are to use the office telephone only and are not to use the telephone in the classroom. Students will only be allowed to use the phone in the event of an emergency. Forgotten homework, forgotten instruments and play plans are not acceptable reasons to use a phone. We have limited phone lines. Please clarify after school plans before school starts. If a student brings a personal cell phone to school, they must be turned off and left in the back pack during the school day. The phone may be used after school outside the building. **The school is not responsible for lost cell phones.**

Phone Messages

Make your daily plans and write necessary notes for your child before your child leaves for school. In the event of an emergency only, the office staff will deliver messages at 2:15 pm.

Pets

Cats and dogs are not allowed in school. Other animals of educational interest are not allowed in the classroom with prior permission of the classroom teacher. Animals may not be transported on the school bus, they must be brought by the child's parents.

Snacks

All students are provided a snack break sometime during the school day. Parents are encouraged to send healthy snacks of nutritional value.

Selling Items at School

Students are not to sell items on their own in school as a fundraising activity. Only fundraising activities allowed in school are those sponsored by the PTO or Student Council and approved by the principal to raise funds for school related activities.

HEATHERWOOD ELEMENTARY
2009/2010 Classroom Supplies List

Kindergarten

Do not write names on any of the items:

- 1 3-brad folder/no pockets
- 1 pocket folder (no brads)
- 1 box washable thick classic markers
- 1 pair sharp 5" scissors
- 1 box 24 count crayons
- 1 box colored pencils
- 2 – 4 ounce white school glue
- 1 70-page spiral notebook, wide ruled
- 1 package of 36 count fun stickers – be creative!
- 1 box tissues

If your last name begins with:

- A-M 1 bottle hand sanitizer, 1 small pkg. napkins
- N-Z 1 pkg. qt. size Ziploc bags, 1 box
bandaids

Primary Grades (1st and 2nd)

Do not write names on any of the items:

- 1 200 count facial tissues
- 4 assorted bottom pocket only folders (no 3 ring clasps/plastic coated covers)
- 2 boxes 24 count Crayola crayons
- 1 box washable Crayola thick classic markers
- 2 – 4 ounce Elmer's school glue
- 24 presharpended # 2 pencils-Papermate or Dixon
Oriole brand
- 1 box colored pencils
- 2 – 70 page wide-ruled spiral notebook
- 2 pink bevel erasers
- 2 – 100 page marble wide-ruled composition books
- 1-3x3 assorted post-it notes
- 1 tray Crayola water color paints

If your last name begins with:

- A – M 1 roll paper towels,
10 qt. size Ziploc bags, 1 box
band-aids, 1 ream white copy paper
1 bottle hand sanitizer
- N – Z 1 ream pastel color paper, 1 pkg. sanitizing wipes, 10 gal. Ziploc bags, 1 pkg. 3 oz.
cups, 1 pkg. 3x5 index cards

Third Grade

Write students name on supplies:

1 standard letter clip board
1 – 3x3 assorted Post-It Notes
200 count facial tissue
1 box washable markers
2 boxes 24 count crayons
2-4 oz. Elmers glue
36 presharpended #2 pencils (Papermate or Dixon brand)
1 pair sharp 5” Fiskar scissors
1/16” plastic ruler – 12” standard and metric
2 70 page college ruled spiral composition book
1 pkg. 200 count wide rule filler paper
2 assorted pocket only folders
1-100 page composition book, black marble wide ruled
6 red check pencils with erasers
2-Highlighters
1 Crayola Watercolor paint set
1 heavy duty homework folder w/pockets
1 Protractor
1 box colored pencils
5 fine tip black permanent sharpies
Multiplication flash cards

If your last name begins with:

A – M 1 ream of colored copy paper (not construction paper)
N – Z 1 box bandaids, 1 bottle hand sanitizer

Fourth Grade

**** Write students name on * supplies***

1 – 100 count wide rule composition book
*1 clear ruler – 12” standard and metric
36 presharpended #2 pencils
*2 non-perforated 70 ct. spiral note books-wide
Rule, 3 hole punched
*3-1” 3-ring binder with pockets
3 packages of binder dividers
*1 pair sharp 5” Fiskar scissors
*1 box 12 count 7” colored pencils
*2 assorted pocket folders
1 box 200 count facial tissue

*3 – 3x3 assorted Post-It Notes
2 glue sticks
*1 standard clipboard (letter size)
2 highlighters
1 box band-aids
1 bottle hand sanitizer
1 pkg. 3x5 index cards
1 pkg. 100 wide-ruled lined paper

If your last name begins with:

A – H 1 ream of colored copy paper,
1 box quart Ziploc bags
I – P 2 boxes gallon Ziploc bags,
1 ream colored paper
Q – Z 1 ream white copy paper,
1 box snack Ziploc bags

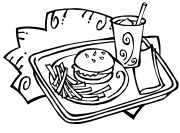
Fifth Grade

Write students name on supplies:

1 clear ruler – 12” standard and metric
24 presharpended #2 pencils
1 pink eraser
4 - 70 ct. spiral composition wide ruled books
1 pair sharp 5” Fiskar scissors
1 box 12 count 7” colored pencils
2 pkgs. 200 count wide rule filler paper
8 assorted pocket folders with fasteners
1 box 200 count facial tissue
1 box washable thick classic markers
1 each yellow, green, blue & pink highlighter
(narrow tip)
3 – 3x3 assorted Post-It Notes
1 – 4 ounce Elmer’s school glue
1 box 24 count crayons
1 standard clipboard (letter size)

If your last name begins with:

A – H 1 ream of colored copy paper,
1 box band-aids
I – P 1 ream white copy paper, 1 roll of cellophane tape, 1 pkg. qt. size baggies
Q – Z 1 ream white copy paper, 1 roll paper
towels



Lunches and Cafeteria Rules



Lunches

Nutrition Services is excited about some changes that are happening beginning this school year. Some new things you can expect to see throughout the year may include Salad Bars, bulk organic foods, Colorado milk and fresh fruit and vegetables at every lunch. There will also be elimination of high fructose corn syrup, trans-fats and ala cart items. Breakfast will be offered to students which will be phased into schools throughout the first few months of school.

Hot lunch is available each full day of school. The cost is \$2.75 per meal which includes 1% milk. It is recommended that students having hot lunch on a regular basis prepay for any number of lunches desired. **Please make checks payable to BVSD** (Boulder Valley School District). Your student will turn in a check or cash to their classroom teacher at the beginning of the school day. It is helpful if you would note the name of your student on the check, and if the money is to be split between siblings. If you would like to pay for lunches by credit card, go to the website at www.bvsvd.org, click on the Parent tab and then Nutrition Services. Look for information regarding Credit Card Payments. This is the only credit card system that parents can use. When your child has one lunch left in their account and each day their account has a negative balance, they will get their hand stamped by the cashier.

Each student will use their unique six digit student identification number to access their lunch account. Students will enter this number on the computer key pad in the cafeteria. Once their number is entered, the cashier will see your child's name, grade level, classroom teacher, and their picture if they had their picture taken with Heatherwood last year on the computer screen. Each student is assigned a number that is used in the cafeteria computer system to keep track of individual accounts. It is helpful if you would note the **name of your student on the check**. Payment is turned in to the classroom teacher at the beginning of the school day. The cashier will stamp each child's hand when they have one lunch remaining on their account.

Students bringing their own lunch may purchase white or chocolate milk for an additional charge. Students may provide their own drink, however, canned pop is prohibited. We do not have the staff or facilities to warm-up student's food brought from home.

A lunch menu will be sent home with each child and is also available on the district website at <http://bvsvd.org>. A weekly menu is also published in the Boulder Daily Camera.

It is important that the school nurse, teacher and the cafeteria staff be aware of any food allergies of any student. A note from the student's doctor needs to be given to the office. Every effort will be made to accommodate any allergies in tray preparation for those students.

Cafeteria Rules

All students are expected to follow the cafeteria rules and act appropriately.

- Students should talk in a soft and quiet voice.
- Students should remain seated except to get help, to get milk or juice or to use the restroom. The lunchroom supervisor or custodian will dismiss a student when the student has finished lunch, cleaned the portion of the table where he/she was sitting and conducted him/herself in an appropriate manner.
- Students should use appropriate table manners.
- Students should be helpful by stacking trays, recycling their trash in the correct containers, throwing trash away and putting other eating utensils in the appropriate containers.
- Students should be respectful of one another and of adults.

Comment: Larry, should we put in a comment about the utensils needing to be put in the recycle bin to be cleaned and re-used?

Students are responsible for their behavior and appropriate eating habits in the cafeteria. Each week teachers will choose one or two students to be in charge of their classroom tables. These students will monitor behavior and remind their class to “bus” their own lunch refuse. Students will provide a report on appropriate manners and behaviors to the lunchroom supervisor and their teachers.

Comment: :Larry, do you want to edit this paragraph? The only class that practiced this behavior was 3rd grade, and that was only because of Jim’s insistence. Other classes don’t practice this “cafeteria captain”.

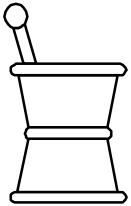
Comment: again, no reports are given to teachers.

Health Room

Our health room is staffed by a health aide or by a parent volunteer who is trained in first aid.

When a child is not feeling well at school, the health room staff will determine the extent of injury or illness and decide if the parent should be called. **Please always provide the office with your current contact phone numbers.** Except in cases involving emergency medical procedures, the primary responsibility for transporting injured or ill students will be with the student’s parents or those individuals listed on the Student Information and Emergency Card. When a parent is called to pick up a child due to illness, please make every attempt to do this within 30 minutes, as there is limited space in the health room to care for ill children.

Dispensing of Medication



Medications of any kind, including over-the-counter medications, will be administered only with the written order of a physician. It is the parent’s responsibility to obtain from the school’s health room the **Parent’s Request for Giving Medicine at School, Release Agreement and Physician’s Signed Order** form and to provide the medication in a container appropriately labeled by a pharmacy.

Whenever possible, parents should be encouraged to have the child’s medication given at times other than school hours so that the school does not have to assume the responsibility of administering medication unless absolutely necessary. Due to the number of students requiring medication, the health room staff cannot be responsible for reminding your student to take his/her medication.

Insurance Coverage

Families who do not have medical or accident insurance are urged to purchase the student insurance coverage offered by the Boulder Valley School District. When accidents happen to students at school, medical assistance is frequently sought. Adequate insurance coverage is highly recommended.



Vision and Hearing Checks

Screening is done annually for grades K, 1, 2, 3 and 5 in September. It is assumed that fourth graders were screened during their required physical. New students and special referrals are screened throughout the year.

Physicals

Physicals and current immunization records are required for students new to the school district and those entering kindergarten and fourth grade. This information is kept in the Student Health Record. The required forms are available at area doctors' offices. Kindergarten students must also complete a current health survey.

Library/Media Center

The Library Media Center provides books and audiovisual materials to students and teachers. Students may check out books for as long as needed. Books are to be returned as soon as they have been read. Students will receive a reminder note after one month to return books that have been read. Students are responsible for books they check out. Books not returned or renewed after two months will be considered "lost" and are to be paid for by the student.



Use of educational technologies demands personal responsibility and an understanding of the acceptable use procedures. Student use of district technology is a privilege, not a right. General rules for behavior and communications apply when using the Internet. District policies for rules for student conduct and student rights and responsibilities apply. Failure to follow the acceptable use procedures will result in the loss of the privilege to use these educational tools and may result in school disciplinary action and/or legal action. All students need to have a Use of Technology form on file.

Extracurricular Activities



- **Choir:** Students in fourth and fifth grades are invited to participate in the Hotshots choir which meets once a week after school from September through May and presents performances during the year.
- **Student Council:** Students in grades three through five are selected by their peers and teachers to participate in decision making and to provide school and community service.



- **Literature Discussion Groups:** Discussion groups led by parent volunteer.
- **Learning Fair/Science Fair:** Students complete projects for school-wide demonstration of their learning.
- **Intramurals:** An afternoon intramural sports program is scheduled throughout the school year for any fourth or fifth grade students who wish to participate.
- **Spelling Bee:** Held during the winter months for the third, fourth and fifth grades.
- **Geography Bee:** Also held during the winter months for the fifth grade classes.
- **Heatherwood University:** After school science presentations and activities for students.
- **Mathletes:** Evening parent led math activities and lessons for all students based on grade level groupings.

Science Fair and Learning Fair

All students are highly encouraged all to participate in the Science Fair in January and the Learning Fair in April. The Science/Learning Fair creates an atmosphere of inquiry and exploration. Students proudly present their scientific projects to reviewers, other students and parents. The quality of experiments and conceptual knowledge of science learning is very high. Students do a wonderful job of presenting their data and conclusions. Science Fair projects follow the format of asking a question, forming a hypothesis (an educated guess about the answer), testing your hypothesis with a procedure using certain materials, documenting your results and coming to a conclusion about your question.

Learning Fair projects present interests that students have in a certain subject or area beyond science. Students might demonstrate how you perform creative dance movements, write your own songs or present what you know about a specific subject such as rocks and minerals. Students also may become involved in community service projects. Many community service projects take planning and coordination to provide a service to those in need. Examples of previous projects are: Bonfils Blood Drive at school, Beads for Life, Supplies for the Homeless Shelter, Adopt a pet at the Humane Society, Supplies for an orphanage in China and many other community service projects.

Character Matters/Create a Caring Community

The implementation of the Character Matters Program at Heatherwood has provided the basis for our safe school plan. The feedback we have received regarding student behavior and application of the character traits in daily behavior has been positive.

Create a Caring Community lessons are facilitated by trained parents, teachers and the principal. Students in grades K-5 learn about what I want in a friend, what are friendly behaviors, five good tips for joining a group, what to do if kids are not being friendly and what to do when you feel angry. The students role play the HA, HA, SO strategies on what to do if they feel that someone is exerting power over them. These strategies are Help, Assert Yourself, Humor, Avoid, Self Talk and Own It. We discuss the CARES strategies that including creative problem solving, adult help, relate and join, empathy and stand up and speak out. These strategies are being reinforced in classrooms.

Lost and Found

Lost and found articles can be found in the cabinets outside the music room. Students and parents may check these cabinets at anytime during the year. Three times a year, parents and students will have the opportunity to view these items on tables in the pit. These dates will be announced in the school newsletter. All unclaimed items will be donated to a charity at the end of these viewings. It is advisable to label all articles that your child brings to school.

Money Personal Items

Students are strongly discouraged from bringing any personal or non-school supply items to school. Electronic devices such as IPODS, CD players, cell phones, pagers, radios, tape players and electronic games are prohibited at school. Laser pens, virtual pets, trading cards and other toys or devices are disruptive to the learning environment and are not allowed on school property. These items will be confiscated if found. Large amounts of money, jewelry and personal items are targets for theft and are not appropriate for school. If you have to bring a valuable item from home for a special class activity, it is recommended that you check it in with your classroom teacher. The school is not responsible for the loss of your valuables.

The only money a student should have is what is necessary to pay for hot lunch, field trips or a small purchase at the school store. Parents are encouraged to use checks for lunch payment rather than cash.

After School Activities

After school sports and activity programs are scheduled during the year. Parent volunteers are often needed to offer these programs. Students may be charged a fee for events in which they participate.

School Age Care Program (SAC)

The BVSD School Age Care (SAC) program provides after school care from 2:30 until 6:00 p.m. here at Heatherwood for children from kindergarten through fifth grade. Call 720-561-3776 for details or visit their website, www.bvsd.org, click on Parents, then School Age Care. Tuition is based upon the number of days the student attends SAC (3 days/week minimum). SAC also provides care during teacher in-service days, conference days, winter and spring breaks. Check the website or call the SAC office for full/part time and drop in rates.

Heatherwood **Mathletes** held bi-monthly meeting of students and parents who are encourages and motivates students and their parents about math learning. Thank you to Michael Parrot and the many parent math coaches for making this activity a success for students and parents.

The **Heatherwood Elementary Gaming Society** (HEGS) facilitated by Kit Howard, a Heatherwood Paraeducator, meets bi-monthly on Friday afternoon to challenge students' problem-solving and thinking skills. We have had a great turnout for all of these extracurricular activities that are sponsored by our parents.

