



RELEASE OF RECORDS

*Please note: Official transcripts can only be sent directly to the institution or company requesting the information. By federal law, if the former student has graduated or has withdrawn from school and is over 18 years of age, the request for records must come from the former student.

DATE: _____

NAME: (Name of student while attending NVHS)

Last Name: _____

Date of Birth: _____

First Name: _____

Phone number: _____

Complete address: _____

Please check one:

I have graduated from New Vista High School

Year of graduation: _____

I have not graduated from New Vista High School

Last date of attendance: _____

I currently attend New Vista High School

Current grade level: _____

Please check option(s) below:

Please release _____ Unofficial transcript(s) to me at no charge.

Please release _____ Official transcript(s) to the institution below at a cost of \$2.00 each

Please provide proof of graduation to the institution below.

Please provide the complete name and address of the receiving institution:

Name of Institution: _____

Address: _____

I authorize the release of my records to the address(es) listed above:

Signature (Parent signature if under 18)

Send records release to:

Julie Ikler, Registrar
New Vista High School
700 20th St.
Boulder, CO 80302

Phone: 720-561-8707
Fax: 720-561-8701
Email: julie.ikler@bvsd.org